

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT
FOR SPECIAL EDUCATION #807
HELD AT THE JULIA MOLLOY EDUCATION CENTER
MORTON GROVE, ILLINOIS AT 6:00 P.M. on May 11, 2017**

I. Call to Order

Governing Board President Chao called the meeting to order on May 11, 2017 in the Large Conference Room of the Julia S. Molloy Education Center at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 68	Dr. Richard Berk, Delegate
District 69	Dr. Mark Chao, Board President
District 73	Mr. John Vranas, Delegate

Others: Kathy Gavin, Tarin Kendrick

III. Audience to Visitor

None.

IV. New Business

The Committee checked the accounts payable for the period ending May 11, 2017.

Ms. Gavin provided the Committee with a facilities update. She updated the Committee on the following projects:

- The Spring landscaping cleanup was done by Contour Landscaping and the remainder of the grounds work will be completed by NTDSE facility staff.
- Plumbing work on a water pipe located near the gym ceiling will be completed after the regular school year ends and before the ESY session starts. Work has been scheduled during this time because the water will need to be turned off in that area of the building while the repairs are made.
- Estimates are being sought for the inspection of the fire connection check valves. A new sprinkler gauge will be installed as required (every 5 years).

Ms. Gavin informed the Committee that the revised drawings and engineering specifications for the Molloy play lot project were resubmitted to the MWRD (Metropolitan Water Reclamation District) by GeWalt Engineering for permit approval. A copy of the revised plans were sent to Team Reil, Inc. and Wold Ruck Pate Architecture so Team Reil can begin to calculate the final cost breakdown under the U.S. Joint Communities procurement program. Ms. Gavin stated that a motion for the award of the project to

Team Reil, Inc. for was included in the Board packet and will be considered for a vote during the full Governing Board meeting.

Ms. Gavin informed the Committee that 2 of the 9 member districts failed to meet their FY18 Maintenance of Effort and she stated that she will work with those districts' business managers to provide documentation to ISBE for consideration of acceptance. She stated that the first FY18 special education personnel State payment was received April 20, 2017. She informed the Committee that districts that had students join or leave NTDSE classrooms after February 15th would receive an invoice or credit after the final billing reconciliation in late May. Ms. Gavin stated she had contacted RSMUS LLP, D807's contracted auditing firm to provide a fee proposal for FY18. She will provide it for Board consideration at the June meeting.

Ms. Gavin informed the Committee that the Fund Balance Committee plan to meet in late May to review NTDSE's FY17 cash flow and projected year end fund balance. All Superintendents and Business Managers are invited. The Committee will put forth a FY18 fund balance credit recommendation for the Governing Board to consider at the June meeting.

Audience to Visitor

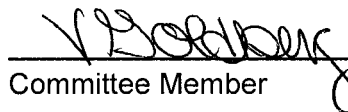
None.

V. Adjournment

The meeting ended at 6:55 P.M.



Mark Chao, Committee Member



Committee Member