

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT
FOR SPECIAL EDUCATION #807
HELD AT THE JULIA MOLLOY EDUCATION CENTER
MORTON GROVE, ILLINOIS AT 6:00 P.M. on March 9, 2017**

I. Call to Order

Governing Board President Chao called the meeting to order on March 9, 2017 in the Large Conference Room of the Julia S. Molloy Education Center at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 69 Dr. Mark Chao, Board President

District 73 Mr. Nick Hanks, Delegate

Others: Kathy Gavin, Tarin Kendrick

III. Audience to Visitor

None

IV. New Business

The Committee checked the accounts payable for the period ending March 9, 2017.

Ms. Gavin provided the Committee with a facilities report. She stated that 2 Molloy custodians were attending a pool certification class on March 9 and March 10 as required by IDPH. She informed the Committee that per the 5 year Facility Plan, electricians would be onsite at Molloy beginning Friday, March 24 and March 27-31 to check the existing electrical panels, identify and trace end points from the panels and mark all outlets and receptacles with the corresponding panel and breaker information to enhance safety. Any needed corrections to existing electrical work will also be done at that time. During this spring break period when students are not present, a locksmith will rekey doors in Pod 5 to improve student safety and the gym floor will be repainted and sealed. Ms. Gavin stated that the overhead ceiling tracking system in the pool and gross motor room needed replacement parts and the parts are on order.

Ms. Gavin updated the Committee regarding the pre-work done on the playlot reconstruction project scheduled for July, 2017. She stated that she met with Mrs. Kendrick, Mrs. Perry, Team Reil, Gewalt Hamilton Engineering and Ruck Pate Architecture to discuss final apparatus placement. Drawings are being revised and the revisions will need to be resubmitted to the MWRD. Upon approval of the final plans by the MWRD, the recommendation to the Governing Board will be to award the full scope of the project to Team Reil under the U.S. Joint Communities program.

Ms. Gavin stated she would attend the final renewal meeting with the Education Benefits Cooperative (EBC) to receive the 2017-18 medical and dental insurance premium information. She stated she and Mrs. Kendrick will convene the Insurance Committee on March 20 to discuss possible plan changes in an effort to contain costs.

Mrs. Gavin informed the Committee that D807 had not received any FY 17 special education personnel payments to date. ISBE has informed districts there may be only one FY 17 payment released in June, 2017.

Ms. Gavin will send reminders to all member districts regarding the reimbursement available to all districts through their \$5,000 professional development FY 17 subgrant. Second installment invoices were sent to member districts at the end of February. Final reconciliations (invoices or credit payments) will be sent to districts in May.

Ms. Gavin distributed and reviewed a FY18 budget calendar with the Committee. A copy of the calendar will be included in the April Governing Board packet.

V. **Audience to Visitor**
None.

VI. **Adjournment**

The meeting ended at 6:40 P.M.



Mark Chao, Committee Member



~~Nick Hanks~~, Committee Member