

**MINUTES OF THE REGULAR SESSION**  
**GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807**  
**Cook County, Illinois**  
**May 9, 2019**

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A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, May 9, 2019, at the Julia S. Molloy Education Center, 8701 Menard Avenue, Morton Grove, IL 60053.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:00 P.M. in the Multipurpose Room of the Julia S. Molloy Education Center.

**The following Governing Board Members were in attendance:**

District 67 Mr. Richard Toth, Delegate  
District 68 Ms. Meghan Espinoza, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 70 Ms. Lori Eslick, Delegate  
District 71 Mr. Joe Kuffel, Delegate  
District 72 Ms. Vicki Goldberg, Delegate  
District 73 Mr. Duke Gavrilovic, Delegate  
District 73.5 Ms. Carla Arias, Delegate  
District 74 Mr. Kevin Daly, Alternate

**Governing Board Members Absent:**

None

**Others Present:**

C. Hartranft C. Perry, S. Arad, R. Mayhall, K. Smith, F. Pilati, B. Sabourin, M. Lannoye G. Dolinko, L. Downing, T. Kendrick, K. Gavin and C. Dimas

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Audience to Visitor**

The Leadership Team introduced themselves to the new Governing Board members.

**Presentation**

Ms. Maggie Lannoye, NTDSE Occupational Therapist, gave a presentation on *Successful Mealttime*.

**Adjournment Sine Die**

**Recall to Order and Roll Call**

Member Toth moved that Mrs. Kendrick be appointed to serve as President Pro Tem for the purpose of conducting the meeting prior to the reorganization of the Governing Board of Niles Township District for Special Education. Member Chao seconded the motion. The motion was approved unanimously. Mrs. Kendrick called the roll. The Governing Board recited the oath.

**Reorganization of Governing Board of Niles Township District for Special Education**

Member Toth moved that Member Chao be nominated to serve as President of the NTDSE Governing Board through the May 2020 meeting of the Governing Board. Member Eslick seconded the motion. Member Chao accepted the nomination. The motion was approved unanimously.

Member Chao moved that Member Vranas be nominated to serve as Vice President of the NTDSE Governing Board through the May 2020 meeting of the Governing Board. Member Toth seconded the motion. Member Vranas accepted (in absence). The motion was approved unanimously.

Member Chao moved that Member Goldberg be nominated to serve as Secretary of the NTDSE Governing Board through the May 2020 meeting of the Governing Board. Member Eslick seconded the motion. Member Goldberg accepted the nomination. The motion was approved unanimously.

Member Chao moved to appoint Christina Dimas as the NTDSE Secretary to the Governing Board through the May 2020 meeting of the Governing Board. Member Goldberg seconded. Ms. Dimas accepted the appointment. The motion was approved unanimously.

The following Board members agreed to the following Committees:

Finance/Facilities: Member Chao, Member Kuffel, and Member Vranas

Policy: Member Chao

Negotiations: Member Chao and Member Vranas

Changes/Additions to the Agenda

Member Chao stated that a revised Consent Agenda was placed in Board members' folders.

Approval of the Consent Agenda

Member Chao moved to approve the following, as recommended by the Executive Director:

Minutes of the:

Open Session of April 11, 2019

Closed Session of April 11, 2019

Personnel

Employment

Elena Britton, Special Ed. Teacher, effective August 22, 2019

Kelley Combs, Satellite Teacher (K-4), effective August 22, 2019

Amy Grmusich, CLASS Teacher, effective August 22, 2019

Krista Lafferty, Speech-Language Pathologist, effective August 22, 2019

Brianna Lasaponara, Project CLASS Teacher, effective August 22, 2019

Kelly Looney, DHH Itinerant, effective August 22, 2019

Gabriela Wec, K - 2 Teacher, effective August 22, 2019

Gabrielle Weinketz, ECE Teacher, effective August 22, 2019

Resignation

Tula Baxevanakis, Paraprofessional, effective June 5, 2019

Accounts Payable

As of April 30, 2019: \$397,732.69

Brecht's Database Solutions, Inc.

Embrace IEP Program-Annual Review:	\$12,500
NTDSE Registration Program:	\$ 2,760
Embrace IEP Program: Accessory - Behavior Incident Reporting:	\$ 1,000
Embrace Eval Program:	\$ 1,400
Embrace Attendance & Billing Program:	\$ 4,000
HFS Fee for Service: 5% of net reimbursement	

Member Eslick seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Espinoza (D68), Chao (D69), Eslick (D70), Kuffel (D71), Goldberg (D72), Gavrilovic (D73), Arias (73.5), Daly (D74)

No: None

Abstain: None

Absent: None

### **Executive Director's Report**

Mrs. Kendrick reported that all classroom teachers have been hired. NTDSE still needs a speech pathologist, psychologist/social worker, and an additional DHH teacher. Also, several paraprofessionals need to be hired. Mrs. Kendrick stated that she and Mrs. Perry met with the Skokie Park District to discuss an after-school program at Molloy. Mrs. Kendrick will need to hire staff to supervise the program. Mrs. Kendrick reported that she met with Representative Kalish while in Springfield. Representative Kalish will visit Molloy in late May. Mrs. Kendrick has also invited Senator Ram Villivalam to Molloy. Mrs. Kendrick also stated that she and other district superintendents will host a legislative breakfast in June. Mrs. Kendrick proposed the date of July 16th to hold an NTDSE orientation meeting for new Board members.

### **Director's Report:**

Mrs. Hartranft reported that 9 students graduated from the NTDSE satellite classrooms. She also stated that the PALS program planned a picnic and will invite the incoming 5th-grade students. Mrs. Hartranft stated that the DHH program continues to expand. Several administrators were invited to Lurie Children's Hospital to learn more about cochlear implants and watched live implant surgery. Mrs. Hartranft met with administrators from Child's Voice and will network with them to learn more about DHH programming. Mrs. Hartranft stated that NTDSE hosted the Raptor's banquet in April. Mrs. Hartranft also stated that she met with the high school regarding the CFC curriculum.

### **Principal's Report:**

Mrs. Perry reported that 5 students at Molloy graduated 8th grade. The students were from Districts 68, 69, 70 and 73. Graduation will be held at Molloy on Wednesday, May 29th. Mrs. Perry also spoke about Spirit Week which had a different theme every day of the week.

### **Supervisor's Report:**

Mrs. Arad spoke about NTDSE's 3rd Annual Pinewood Derby that was held on April 26th. The Derby is headed by an NTDSE occupational therapist. The Derby fosters fine motor skills and collaboration with other students.

### **Finance/Facilities Report:**

Ms. Gavin stated that Member Chao reviewed Accounts Payable. Member Vranas will review the payables at a later date. Ms. Gavin stated that the Fund Balance Committee will meet at the end of May. The Committee will have a recommendation to the Governing Board in June. Ms. Gavin stated that she, Mrs. Kendrick and Ms. Perry had a pre-construction meeting with the architects regarding Molloy's kitchen renovation. Mrs. Kendrick, Ms. Gavin and representatives from member districts met with PMA to discuss financial strategies to fund the Molloy renovation. The next step will be to invite member districts to be on a sub-committee to recommend ways to allocate costs going forward for construction. Ms. Gavin hopes to have a recommendation for the Board in December. Ms. Gavin also stated that NTDSE participated in a Stop Arms survey which collects data regarding the number of drivers that illegally pass a school bus. Ms. Gavin stated that a review of NTDSE budget mechanics will be presented to the Board in June. There will be a first reading of the NTDSE budget in August. Ms. Gavin reported that she and 4 architects presented at the IASBO Conference regarding planning school construction for special education programs.

### **Policy Report**

The policies will be discussed under Old Business

### **New Business**

Mrs. Kendrick discussed Governing Board meeting dates. She proposed every other month, except where indicated.

Member Chao moved to approve the calendar dates for the Niles Township District for Special Education Governing Board meetings for the 2019-2020 school year, as presented and recommended by the Executive Director. Member Eslick seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Espinoza (D68), Chao (D69), Eslick (D70), Kuffel (D71), Goldberg (D72),  
Gavrilovic (D73), Arias (73.5), Daly (D74)  
No: None  
Abstain: None  
Absent: None

Member Chao moved to approve the contract with the independent auditing firm of RSM US for FY 19, as presented and recommended by the Executive Director. Member Toth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Espinoza (D68), Chao (D69), Eslick (D70), Kuffel (D71), Goldberg (D72),  
Gavrilovic (D73), Arias (73.5), Daly (D74)  
No: None  
Abstain: None  
Absent: None

**Old Business**

Member Chao moved to approve the participation of Niles Township District for Special Education in the Infinitec Assistive Technology Coalition from July 1, 2019, through June 30, 2020, as recommended by the Executive Director. Member Eslick seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Espinoza (D68), Chao (D69), Eslick (D70), Kuffel (D71), Goldberg (D72),  
Gavrilovic (D73), Arias (73.5), Daly (D74)  
No: None  
Abstain: None  
Absent: None

Member Chao moves to approve the new and amended NTDSE Board policies from PRESS Plus Issue 100, Feb/March 2019, as recommended by the Executive Director. Member Goldberg seconded the motion.

**Communications**

Mrs. Kendrick reviewed standard student and staff enrollment data. Also included in the Board packet was the Staff Recognition list for May. Mrs. Kendrick announced the nominees that were recognized as Friends of NTDSE.

**Adjournment**

At 8:05 P.M., it was moved by Member Chao and seconded by Member Daly to adjourn the meeting of the Governing Board. The motion was approved unanimously.



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President



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Secretary

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