

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT
FOR SPECIAL EDUCATION #807
HELD AT THE JULIA MOLLOY EDUCATION ON NOVEMBER 6, 2019**

I. Call to Order

Member Chao called the meeting to order on November 6, 2019 in the Large Conference Room of the Julia S. Molloy Education Center at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 69	Dr. Mark Chao, Delegate
District 71	Mr. Joe Kuffel, Delegate
District 74	Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of November 6, 2019.

Ms. Gavin provided the Committee with an update regarding the Molloy kitchen renovation that began on June 7th. NTDSE is waiting for the closeout documents before issuing the final payment. \$6,027.76 will be deducted from the final payment to recoup funds spent by NTDSE to cover legal fees and a repair to a damaged fire shutter.

Ms. Gavin updated the Committee with information related to continued discussions with member districts for future construction needs at Molloy. A meeting was held on November 5, 2019. All member districts were present. The group shared input and feedback on previously presented cost allocation methods. Ms. Gavin stated that Mrs. Kendrick will share this information with the Superintendents at their next meeting.

Ms. Gavin and the Finance Committee discussed a contract extension with Cook Illinois to continue special education transportation during the 2020/21 school year. Ms. Gavin also shared that the NTDSE school truck will need to be replaced this fiscal year. Purchasing methods being considered include procurement through the State's Central Management System (CMS) or finding a local dealer who will match the CMS pricing.

Ms. Gavin discussed the Audit Committee meeting that was held with the management team from the District's independent auditor, RSM US. She stated that drafts of the financial reports were

included in the Board packet. RSM US will file the reports upon acceptance of the audit by the Governing Board.

Ms. Gavin was notified that D807 was awarded a \$25,000 grant for capital improvements at the Molloy Education Center under PA 100-0586. The Build Illinois Bond Fund monies were unexpended as of 6/30/19 and were reallocated to DCEO for distribution. The State has not shared the distribution date.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:55 P.M.



Dr. Mark Chao, Governing Board President

Mr. John Vranas, Finance Committee Member