

**MINUTES OF THE REGULAR SESSION  
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
Cook County, Illinois  
January 9, 2020**

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A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, January 9, 2020, at the Julia S. Molloy Education Center, 8701 Menard Avenue, Morton Grove, IL 60053.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:07 P.M. in the Multipurpose Room of the Julia S. Molloy Education Center.

**The following Governing Board Members were in attendance:**

District 67 Mr. Richard Toth, Delegate  
District 68 Ms. Meghan Espinoza, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 71 Mr. Joe Kuffel, Delegate  
District 72 Ms. Nora Downing, Alternate  
District 73 Mr. Frank Santoro, Delegate  
District 73.5 Mr. Gary Dolinko, Alternate

**Governing Board Members Absent:**

District 70 Mr. George Karagozian, Delegate  
District 74 Mr. John Vranas, Delegate

**Others Present:**

C. Hartranft, C. Perry, B. Sabourin, F. Pilati, S. Arad, R. Mayhall, M. Baud, A. Martin, T. Kendrick, K. Gavin, and C. Dimas.

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Changes/Additions to the Agenda**

Member Chao stated that there was a revised Consent Agenda in Board members' folders.

**Audience to Visitor**

None

**Presentation**

Mrs. Sheila Arad introduced Mr. Matt Baud, NTDSE Assistive Technology Coordinator, and spoke about his many accomplishments which include presenting internationally and publishing several articles on AAC (Augmentative Alternative Communication).

Ms. Francesca Pilati gave a presentation on the new developments in Early Childhood within NTDSE.

**Approval of the Consent Agenda**

Member Toth made a motion, seconded by Member Kuffel to approve the following, as recommended by the Executive Director:

- Minutes of the Open Session of November 6, 2019

**Personnel**

**Employment**

Saba Borujerdi, Technology Assistant, effective November 25, 2019  
Rosemary Dougal, Paraprofessional, effective January 6, 2020  
Marie O'Malley, Paraprofessional, effective November 11, 2019



Resignation

Laura Semenek, Paraprofessional, effective January 2, 2020  
Laura Serikaku, Paraprofessional, effective December 20, 2019  
Emily Winsor, Instructional Coach, effective February 13, 2020

Retirement Notification

Muriel von Albade, Paraprofessional, effective June 2021  
Irinia Zinevich, Paraprofessional, effective June 2021

Accounts Payable

As of November 30, 2019.....\$79,249.48  
As of December 20, 2019.....\$84,998.22

On a roll call vote, the motion was voted on as follows:

- Yes: Toth (D67), Espinoza (D68), Chao (D69), Kuffel (D71), Downing (D72), Santoro (D73), Dolinko (D73.5)
- No: None
- Abstain: None
- Absent: Karagozian (D70), Vranas (D74)

Executive Director’s Report

Mrs. Kendrick stated that the NTSA meeting was held earlier that day. She discussed Molloy’s facility renovation and the timeline for approval to move forward. A Memorandum of Understanding was prepared for member districts’ consideration regarding the capital improvement funds needed for the renovation. Member District Boards will vote on the MOU in March. The NTDSE Board will vote in May. Mrs. Kendrick also spoke about a school construction grant from the State. Advocates are working to include cooperatives in the legislation. Mrs. Kendrick stated that she has thoroughly reviewed the newest legislation regarding seclusion and restraint. Mrs. Kendrick presented to staff with NTDSE’s legal counsel on the subject. The use of time-out rooms for students was included in the presentation. Mrs. Kendrick will begin meeting with member districts regarding their Purchased Services needs for the 2020-2021 school year. She stated that she is working with NTDSE legal counsel on new language for our FastBridge and Embrace contracts that will comply with FERPA. Mrs. Kendrick stated that NTDSE staff participated in a book club. The author of the book *Escape from Nigeria* will attend the book discussion. Mrs. Kendrick reported that the SEED Foundation awarded mini-grants to NTDSE staff that submitted a proposal for classroom improvement projects. Ten grants were awarded to staff. The SEED Foundation received a \$5,000 grant from New York Life Insurance Co.

Director’s Report:

Mrs. Hartranft provided an update on the Raptors Special Olympics basketball team. There is a large team of 22 athletes this year. Mrs. Hartranft will report in March if the team qualifies to play in a state championship game. Mrs. Hartranft stated that ESY planning is underway. Projections of students and staff will be discussed under New Business.

Principal’s Report:

Mrs. Perry spoke about the activities at Molloy before winter break. She also reported on the Parent Group meeting held on January 8, 2020. The topic was the transition to high school. Two former 8th grade parents spoke to the group about their experience with transitioning their students.

Policy Report

Member Chao stated that the Committee is reviewing policies from PRESS Issue 102. There were only minor language changes needed.

Board Committee Reports

Ms. Gavin stated that the Committee reviewed accounts payable. The Committee discussed the School Maintenance Grant application to the Illinois State Board of Education in the amount of \$50,000. NTDSE will use this grant to reconfigure the main washroom to be ADA compliant. This grant has a matching component. It is included under New Business for Board consideration. Ms. Gavin and Mrs. Kendrick presented to Districts 67, 68, 70 and 73 regarding Molloy’s facility renovation. The Committee discussed the transportation contract renewal. Ms. Gavin will negotiate with Cook Illinois.

Ms. Gavin will give projections on increases for workers' compensation, property and casualty, and health benefits, at the next meeting.

**New Business**

Mrs. Kendrick spoke about the ESY proposals included in the Board packet. The proposals for Molloy, Culver and Meyer schools included ESY dates, approximate student and staff counts by location and an approximate cost.

Member Toth moved to approve the submission of an FY 20 School Maintenance Grant application to the Illinois State Board of Education for the consideration of a grant award in the amount of \$50,000 for the renovation of areas as presented and recommended by the Executive Director. Member Dolinko seconded the motion.

On a roll call vote, the motion was voted on as follows:

- Yes: Toth (D67), Espinoza (D68), Chao (D69), Kuffel (D71), Downing (D72), Santoro (D73), Dolinko (D73.5)
- No: None
- Abstain: None
- Absent: Karagozian (D70), Vranas (D74)

**Old Business**

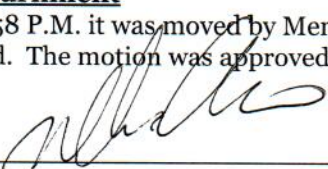
The proposed transportation contract extension was discussed in Board Committee Reports.

**Communications**

Mrs. Kendrick reviewed student and staff enrollment data. Also included in the Board packet was the Staff Recognition list for January. Mrs. Kendrick announced the nominees that were recognized as Friends of NTDSE. She also announced that the SEED Foundation's 7th Annual Trivia Night will be held on April 25, 2020.

**Adjournment**

At 7:58 P.M. it was moved by Member Kuffel and seconded by Member Dolinko to adjourn the meeting of the Governing Board. The motion was approved unanimously.

  
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President

  
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Secretary

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