

**MINUTES OF THE REGULAR SESSION  
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
Cook County, Illinois  
March 3, 2020**

---

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Tuesday, March 3, 2020, at the Julia S. Molloy Education Center, 8701 Menard Avenue, Morton Grove, IL 60053.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:00 P.M. in the Multipurpose Room of the Julia S. Molloy Education Center.

**The following Governing Board Members were in attendance:**

District 67 Mr. Richard Toth, Delegate  
District 68 Mr. Jeff Sterbenc, Alternate  
District 69 Dr. Mark Chao, Delegate  
District 70 Mr. George Karagozian, Delegate  
District 71 Mr. Kenny Krueger, Alternate  
District 72 Ms. Vicki Goldberg, Delegate  
District 73 Mr. Frank Santoro, Delegate  
District 73.5 Ms. Carla Arias, Delegate  
District 74 Mr. John Vranas, Delegate

**Governing Board Members Absent:**

**Others Present:**

C. Hartranft, C. Perry, B. Sabourin, F. Pilati, S. Arad, R. Mayhall, A. Martin, T. Kendrick, K. Gavin, and C. Dimas.

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Changes/Additions to the Agenda**

None

**Audience to Visitor**

None

**Approval of the Consent Agenda**

Member Vranas made a motion, seconded by Member Toth to approve the following, as recommended by the Executive Director:

- Minutes of the Open Session of January 9, 2020

**Personnel**

**Employment**

Rajaa Akoo, Paraprofessional, effective February 24, 2020  
Jessica Arriaga, Instructional Coach, effective February 24, 2020  
Claudio Flores, Paraprofessional, effective January 22, 2020  
Monika Krzywosz, Paraprofessional, effective January 27, 2020  
Hyun Kang, Paraprofessional, effective February 24, 2020  
Ana Naranjo, Paraprofessional, effective February 24, 2020  
Nahrin Ochana, Paraprofessional, effective February 24, 2020  
Bilalian Williams-Brown, Paraprofessional, effective March 2, 2020  
Jessica Wax, Paraprofessional, effective January 21, 2020  
Nicole Wyack, Paraprofessional, effective March 9, 2020

Resignation

Fran Allocco, Paraprofessional, effective February 14, 2020  
Magan Eidson, Paraprofessional, effective February 21, 2020  
Melly Combs, Teacher, effective June 4, 2020  
Gabriella Wec, Teacher, effective June 4, 2020  
Anum Zafar, Paraprofessional, effective February 7, 2020

Retirement Notification

Victoria Atsaves, Paraprofessional, effective June 2021

Accounts Payable

As of January 31, 2020.....\$68,153.44  
As of February 29, 2020.....\$56,443.21

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: Karagozian (D70)  
Absent: None

Executive Director’s Report

Mrs. Kendrick reviewed her NTSA notes from January and February. She stated that she met with all member districts in January to discuss their purchased services needs for the 20-21 school year. Contracts were due February 14, 2020. Mrs. Kendrick reviewed the professional learning opportunities for administrators. Mrs. Kendrick stated that member districts will receive \$400 for each NTDSE satellite classroom in 2020-2021 to cover technology used in the classroom. Mrs. Kendrick reported on the IAASE meeting that was held February 26 - 28, 2020. Ms. Kristin Smith along with 2 NTDSE teachers presented on behavior incident data and navigating State guidelines. Mrs. Kendrick referred to ISBE’s Emergency Rules for the Use of Time Out, Isolated Time Out and Physical Restraint, which was included in Board members’ folders. She discussed the practices used at Molloy and satellite locations and how the behavior incidents are reported. Mrs. Kendrick gave a legislative update. She discussed several House Bills. 39-73, which would require districts to pay full tuition in advance for a student attending a private therapeutic day school, 4406 which would require districts to provide dyslexia screenings for students kindergarten through 2nd grade, and 3897 which would allow special education students whose 22nd birthday occurs during the school year to continue receiving services through the end of the school year. Mrs. Kendrick also spoke about a school construction grant from the State. Mrs. Kendrick informed the Board that SEED’s Trivia Night will be held on April 25, 2020. Mrs. Kendrick discussed historical student projections that were included in the Board packet. Students increased by 10%. Mrs Kendrick spoke about the EL Job Fair that was held at D68, which was well attended. Attendees expressed interest in the paraprofessional positions and substitute teaching. Mrs. Kendrick spoke about NTDSE’s Wellness Committee which consists of social workers, psychologists and nurses. They have a monthly communication to staff with new themes on broadening their physical and psychological wellness.

Director’s Report:

Mrs. Hartranft discussed data assessments. ESY registration was sent electronically to families. The Raptors basketball team is heading to State on March 13th. There will be a student vs. staff basketball game when they return. Mrs. Hartranft gave a curriculum update. She and the CFC literacy leader attended a full day literacy training along with D67 and D69 to learn how to build assessments that will be shared with their teams. Mrs. Hartranft is working with Embrace to develop a custom form for behavior incident reporting that she will share with the districts.

Principal’s Report:

Mrs. Perry gave an update on Parent/Teacher Conferences. She shared information with parents on the Summer Resources Fair. The Parent Group meeting included a speaker that presented on special needs planning and trusts. NTDSE will hold its Cultural Fair on March 6th at Molloy from 6:00pm - 8:00pm. Mrs. Perry and Mrs. Kendrick are discussing the after school program with M-NASR. Eight students are currently enrolled.

Supervisor’s Report

Mrs. Arad reported that NTDSE partnered with NSSED to host Dr. Ross Greene, Clinical Psychologist. The well-attended event was held at D72. Dr. Greene presented on collaborative problem solving and behavior challenges. She also reported that NTDSE's Institute Day will include an update on behavior incident reporting and seclusion and restraint. Also, Ms. Cory Wallace gave her final presentation on the Journey of Equity.

#### Policy Report

The second reading of new and revised Board policies will be discussed in Old Business.

#### Board Committee Reports

The Committee reviewed Accounts Payable.

Ms. Gavin discussed purchasing a new NTDSE truck. She advertised in the local newspaper that she is inviting proposals for a Ford F-250 truck. She updated the Board on the deep cleaning of the school in response to the Coronavirus. The bus company is also increasing precautions. Ms. Gavin discussed the payment options for districts regarding the Molloy renovation project. Ms. Gavin spoke about the transportation increase for the 2020-2021 school year. A motion was included under Old Business. Ms. Gavin has been in discussions with EBC regarding the health care rate renewal. They will meet on March 19th. She will share the updated information at the May Board meeting. Ms. Gavin discussed the audit contract extension with RSM US for FY 20. A motion was included under New Business. Ms. Gavin announced that the Township Treasurer will install a 2-step log-in process for Infinite Visions users. She also stated that a fixed asset appraisal will be conducted this summer.

#### Closed Session

At 7:45 P.M., it was moved by Member Chao that the Governing Board enter into closed session for the purpose of the discussion of personnel. Member Goldberg seconded the motion. The motion was approved unanimously.

#### Adjournment of Closed Session

At 7:58 P.M., it was moved by Member Chao and seconded by Member Toth to adjourn the closed session meeting of the Governing Board. The motion was approved unanimously.

#### New Business

Ms. Kendrick discussed the school calendar and 12-month holiday calendar for the 2020-21 school year. Mrs. Kendrick stated that the school calendar closely follows the member districts' calendar.

Member Vranas moved to approve the proposed school calendar of the Niles Township District for Special Education for the regular term of the 2020-2021 school year, as presented and recommended by the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: None

Twelve-month employee contracts will be discussed at the May Board meeting.

Member Vranas moved to approve the projected NTDSE staffing projections for the 2020-2021 school year, as presented and recommended by the Executive Director. Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: None

Member Vranas moved to approve the contract with the independent auditing firm of RSM US for FY 20, as presented and recommended by the Executive Director. Member Krueger seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the Resolution Authorizing Non-Reemployment of First-Year Non-Tenured Teacher, Brianna Lasaponara for the 2020-21 school year. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the Resolution Authorizing Non-Rememployment of First-Year Non-Tenured Speech Pathologist, Samantha Medland for the 2020-21 school year. Member Toth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

### **Old Business**

Mrs. Kendrick gave an update on the Molloy Renovation Project. Included in the Board packet was an outline of the renovation and costs for the project. Member districts put forth an Memorandum of Understanding with regards to the payment for the construction. The Governing Board will take action on the project in May.

Member Vranas moved to approve the Special Education Transportation Contract with North Shore Transit, Inc. from August 1, 2020 through July 31, 2021, as presented and recommended by the Finance Committee and Executive Director. Member Santor seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Chao moved to approve the new and amended NTDSE Board policies from PRESS Plus Issue 102, Oct 2019, as recommended by the Policy Committee and the Executive Director. Member Toth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: None

Governing Board member Vranas moved to approve the budgets for the Extended School Year program beginning June 16 through July 16, 2020, Monday through Thursday, to be held at the Molloy Education Center for students with disabilities; and the township elementary Extended School Year Program will run from June 16 through July 16, 2020, Monday through Thursday, for students with disabilities to be held at Culver School, District 71 and Meyer School, District 73.5, as presented and recommended by the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: None

Member Vranas moved to approve the purchase of a Ford F-250 pickup truck to the lowest proposal not to exceed the purchase cost of \$35,000 as presented and recommended by the Executive Director. Member Krueger seconded the motion.

On a roll call vote, the motion was voted on as follows:

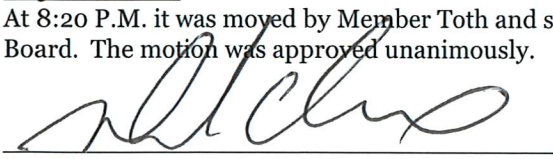
Yes: Toth (D67), Sterbenc (D68), Chao (D69), Karagozian (D70), Krueger (D71), Goldberg (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: None

### **Communications**

Mrs. Kendrick reviewed student and staff enrollment data. Also included in the Board packet was the Staff Recognition list for February. Mrs. Kendrick announced the nominees that were recognized as Friends of NTDSE. Mrs. Kendrick thanked exiting Board member, Richard Toth for his time and dedication to the NTDSE Governing Board.

### **Adjournment**

At 8:20 P.M. it was moved by Member Toth and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

:cad