

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT
FOR SPECIAL EDUCATION #807
HELD ON JUNE 11, 2020
VIRTUAL MEETING**

***Due to the State of Illinois COVID-19 Shutdown, the June 11, 2020 Finance and Facilities
Committee was held by way of ZOOM Conferencing.***

I. Call to Order

Member Chao called the meeting to order on June 11, 2020, at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 67	Dr. Guy Hollingsworth, Delegate
District 69	Dr. Mark Chao, Delegate
District 73	Mr. Frank Santoro, Delegate
District 74	Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of June 11, 2020.

Ms. Gavin informed the Committee that Industrial Appraisal will conduct a full fixed asset appraisal on June 15-16, 2020 at the Molloy Education Center and in all NTDSE satellite classrooms.

Ms. Gavin shared planning and activities related COVID preparedness. NTDSE received the ESSER grant in the amount of \$3808 to be used for cleaning supplies and PPE.

Ms. Gavin stated that NTDSE has been notified that the District was awarded a 2 MIL DECO grant. NTDSE will meet with member district school business managers to discuss individual financing options for the Molloy Education Center renovation. PMA will be at the meeting to provide guidance. The State did not provide a timeline or information regarding the availability date of the funds.

Ms. Gavin and Mrs. Kendrick met with TRIA Architecture on June 2, 2020 to discuss the next steps for the Molloy renovation project. A motion to approve the Project Authorization for TRIA to proceed with architectural services as outlined in the Master Agreement is in the Board packet for Board consideration. Ms. Gavin also reviewed the need for a Construction Manager to join the construction team for the Molloy renovation project.

Ms. Gavin shared information related to the annual Fund Balance Committee meeting that was held on June 2, 2020. 7 of the 9 districts were represented. The meeting was held via Zoom. The Committee reviewed a summary of the FY19 Annual Financial Report as well as the Management Discussion and Analysis that was included in the FY 19 Financial Report. The Committee also reviewed NTDSE's FY20 monthly cash flow. A Committee recommendation to transfer 1.2 MIL of excess FY 19 funds from Fund 10 to Fund 20 is included in the packet for the Governing Board's consideration.

Ms. Gavin reviewed the renewal proposal for workers' compensation and general liability/property/casualty insurance through the Collective Liability Insurance Cooperative (CLIC). Estimated special education service invoices for FY21 are being created for member districts. NTDSE will write the FY21 IDEA grants on behalf of the member districts. Medicaid rates for the upcoming fiscal year's Fee for Service Medicaid reimbursement program have been entered into the online HFS system for all member districts.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:55 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member