

**MINUTES OF THE REGULAR SESSION**  
**GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807**  
**Cook County, Illinois**  
**June 11, 2020**

---

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, June 11, 2020, by way of Zoom.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:02 P.M.

**The following Governing Board Members were in attendance:**

District 67 Dr. Guy Hollingsworth, Delegate  
District 68 Ms. Meghan Espinoza, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 70 Mr. George Karagozian, Delegate  
District 72 Ms. Vicki Goldberg, Delegate  
District 73 Mr. Frank Santoro, Delegate  
District 73.5 Ms. Carla Arias, Delegate  
District 74 Mr. John Vranas, Delegate

**Governing Board Members Absent:**

District 71 Mr. Joe Kuffel, Delegate

**Others Present:**

T. Kendrick, K. Gavin, and C. Dimas.

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Audience to Visitor**

None

**Adjournment Sine Die**

**Recall to Order and Roll Call**

Member Vranas moved that Mrs. Kendrick be appointed to serve as President Pro Tem for the purpose of conducting the meeting prior to the reorganization of the Governing Board of Niles Township District for Special Education. Member Chao seconded the motion. The motion was approved unanimously. Mrs. Kendrick asked Christina Dimas to call the roll. The Governing Board members recited the oath.

**Reorganization of Governing Board of Niles Township District for Special Education**

Member Vranas moved that Member Chao be nominated to serve as President of the NTDSE Governing Board through the May, 2021 meeting of the Governing Board. Member Goldberg seconded the motion. Member Chao accepted the nomination.

Member Chao moved that Member Vranas be nominated to serve as Vice President of the NTDSE Governing Board through the May, 2021 meeting of the Governing Board. Member Santoro seconded the motion. Member Vranas accepted the nomination.

Member Chao moved that Member Goldberg be nominated to serve as Secretary of the NTDSE Governing Board through the May, 2021 meeting of the Governing Board. Member Hollingsworth seconded the motion. Member Goldberg accepted the nomination.

All nominations were approved unanimously.

Member Chao moved to appoint Christina Dimas as the NTDSE Recording Secretary to the Governing Board through the May, 2021 meeting of the Governing Board. Ms. Dimas accepted the appointment.

**The following Board members agreed to the following Committees:**

Finance/Facilities: Member Hollingsworth, Member Santoro, Member Vranas, and Member Chao

Policy: Member Chao and Member Goldberg

CFC: Member Chao and Member Arias

**Changes/Additions to the Agenda**

A revised Agenda and Consent Agenda were emailed to Board members before the meeting.

**Approval of Consent Agenda**

Member Vranas moved to approve the following, as recommended by the Executive Director:

**Open Session Minutes from:**

May 14, 2020

**Personnel**

**Employment**

Jessica Anetsberger, DHH Itinerant, effective August 20, 2020

Elizabeth Browne, Speech Pathologist, effective August 20, 2020

Steffani Viola, Speech/Language Pathologist, effective August 20, 2020

**Resignation**

Matthew Ibrahim, Speech-Language Pathologist, effective June 4, 2020

Maggie Lannoye, Occupational Therapist, effective June 4, 2020

Ann Schuhriemen, Sign Language Interpreter, effective June 4, 2020

**Accounts Payable**

As of May 31, 2020: \$242,756.07

**Embrace Contracts**

IEP, Evaluation, Fee-for-Service

Member Karagozian seconded the motion:

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Kuffel (D71)

**Executive Director's Report**

Mrs. Kendrick stated that she is preparing to welcome students back in-person in August. Classrooms will have 10 students or less to observe the guidelines for social distancing. She addressed concerns regarding PPE. She is waiting for guidance from ISBE, CDC, and IDPH. Mrs. Kendrick sent surveys to staff and parents regarding their comfort level with reopening the school and welcomed suggestions. The Remote Learning Committee will be working this summer to refine remote procedures and provide professional learning to staff. There will be a Re-Opening Committee that will consist of 6 - 10 staff members plus 1 parent to discuss PPE and procedures. Mrs. Kendrick is gathering a Threat Assessment Team, which must be assembled by the first day of school. Training will be held remotely on June 16 and 17. Mrs. Kendrick spoke about Professional Learning for August. She will plan for remote sessions and in-person sessions. The NTDSE school calendar will be amended and submitted for the 2019-20 school year. Mrs. Kendrick is waiting for guidance from ISBE on the 2020-21 calendar. ESY began on June 10th remotely. 119 district students, 93 NTDSE satellite students, and 62 Molloy students attended. Mrs. Kendrick stated that she will hold a New Board Orientation in July. New Board Delegates and Alternates are encouraged to attend. Mrs. Kendrick stated that she is hiring for certified vacancies. Paraprofessional hiring has been placed on hold.



Mrs. Kendrick reported that several NTDSE speech pathologists and school psychologists attended training to become ELL certified. Mrs. Kendrick stated that the Strategic Plan update has been completed. The team will focus on program goals and facility goals for the next few years. Mrs. Kendrick announced that one of the Assistive Technology Infinitec winners is an NTDSE satellite student from District 84.5. In lieu of the traditional banquet dinner, NTDSE staff participated in a parade in his honor. Mrs. Kendrick will share the video of the event at the August Board meeting.

### **Board Committee Reports**

#### **Finance/Facilities Report**

Ms. Gavin reported that the fixed asset appraisal will take place in both satellite classrooms and Molloy the following week. Ms. Gavin and the township business managers meet regularly to discuss PPE, signage, etc to be used in the classrooms. Ms. Gavin is working with the transportation company regarding additional routes and buses to accommodate wheelchairs and adhere to social distancing. NTDSE received the ESSER grant of \$3,808 to be used for PPE supplies and to support remote learning. NTDSE was awarded a \$2 MIL DECO construction grant. The member districts will meet in August to discuss finance options for the Molloy construction. There is a motion included under New Business for Board consideration to hire a Construction Manager. Ms. Gavin met with TRIA Architecture to discuss project authorization. A motion is included under New Business. The Fund Balance Committee met on June 2nd to review FY 19 financials and FY 20 NTDSE's cash flow. It was recommended to move 1.2MIL to Fund 20 to be used for construction. A motion is included in the Board packet for CLIC insurance coverage, which includes Workers' Compensation and Property/Casualty insurance. Ms. Gavin is working on the IDEA grant and updating the Fee-for-Service rates for HFS.

#### **Policy Report**

Member Chao reported that PRESS Policy Issue 103 has been reviewed and needs minor changes.

#### **New Business**

Member Vranas moved to approve the Workers' Compensation and Property / Casualty Insurance coverages through Collective Liability Insurance Cooperative (CLIC) from July 1, 2020 through June 30, 2021, as presented and recommended by the Executive Director. Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Kuffel (D71)

Member Vranas moved to approve that the 1.2 MIL of FY 19 excess fund balance be moved to Fund 20, as presented and recommended by the Fund Balance Committee and the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Kuffel (D71)

Member Vranas moved to approve the process of contracting a Construction Manager to supervise the construction and renovation of the Molloy Education Center based upon the recommendation of the Finance Committee and the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Kuffel (D71)

Member Vranas moved to approve the Project Authorization for TRIA Architecture to proceed with architectural services for the construction and renovation project at the Julia S. Molloy Education Center per the conditions in the existing Master Agreement, as outlined in the Project Authorization Form, and based upon the recommendation of the Finance Committee and the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Kuffel (D71)

### **Old Business**

Member Chao moved to approve the new and amended NTDSE Board policies from PRESS Plus Issue 103, March 2020, as recommended by the Policy Committee and the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Karagozian (D70), Goldberg (D72), Santoro (D73), Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Kuffel (D71)

### **Communications**

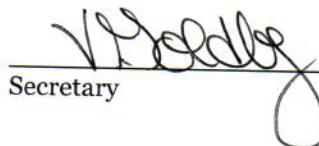
Mrs. Kendrick stated that there were no changes in student enrollment. Mrs. Kendrick included staff recognition for the month of May. Mrs. Kendrick stated that she will hold a new Board Member Orientation. She also stated that the August Governing Board meeting will be in-person.

### **Adjournment**

At 7:47 P.M. it was moved by Member Chao and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.



President



Secretary

:cad