

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT
FOR SPECIAL EDUCATION #807
HELD ON August 13, 2020**

I. Call to Order

Member Chao called the meeting to order on August 13, 2020, at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 69 Dr. Mark Chao, Delegate
District 73 Mr. Frank Santoro, Delegate
District 74 Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of August 13, 2020.

Ms. Gavin informed the Committee that PIKE supplies provided training to the Molloy custodial staff which included information on disinfecting to prevent COVID transmission. She updated the Committee about PPE purchases. NTDSE has purchased tents for outdoor learning. The new NTDSE truck was delivered on August 7, 2020.

Ms. Gavin stated that she and Mrs. Kendrick will meet with member district business managers and a representative from PMA in September to discuss individual financing options related to the Molloy renovation project.

Ms. Gavin informed the Committee that the search for a construction manager has been narrowed to 4 firms. Nicholas & Associates, Gilbane Corp., Frederick Quinn Corp., and IHC will be interviewed on August 26, 2020 by a selection committee. She also stated that the drawings and plans are ongoing.

Ms. Gavin informed the Committee that student routing information is looping successfully between Infinite Campus and North Shore Transit. This interface will assist with routing. Ms. Gavin shared the protocol for disinfecting between routes.

Ms. Gavin reviewed the FY21 draft budget with the Committee. She referred to printed charts in the full Board packet. She informed the draft budget would be posted on the District's website after the full Governing Board meeting.


Ms. Gavin updated the Committee with information related to the FY 20 audit process. Preliminary fieldwork was completed between August 3-August 7, 2020. Fieldwork will occur between August 24 and September 4, 2020. Ms. Gavin reviewed the audit timeline with the Committee.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:55 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member