

**MINUTES OF THE REGULAR SESSION
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
Cook County, Illinois
August 13, 2020**

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, August 13, 2020 in the Multipurpose Room at the Julia Molloy Education Center.

Call to Order and Roll Call

Governing Board President Chao called the meeting to order at 7:00P.M.

The following Governing Board Members were in attendance:

District 68 Ms. Meghan Espinoza, Delegate
District 69 Dr. Mark Chao, Delegate
District 71 Mr. Joe Kuffel, Delegate
District 72 Ms. Vicki Goldberg, Delegate
District 73 Mr. Frank Santoro, Delegate
District 73.5 Mr. John Wash, Alternate
District 74 Mr. John Vranas, Delegate

Governing Board Members Absent:

District 67 Dr. Guy Hollingsworth, Delegate
District 70 Mr. George Karagozian, Delegate

Others Present:

C. Hartranft, K. Smith, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas.

Pledge of Allegiance

The Governing Board recited the Pledge.

Audience to Visitor

None

Changes/Additions to the Agenda

None

Approval of Consent Agenda

Member Vranas moved to approve the following, as recommended by the Executive Director:

Open Session Minutes from:

June 11, 2020

Personnel

Employment

Christine Carrion, Occupational Therapist, effective August 20, 2020
Mara Collard, Music Therapist, effective August 20, 2020
Jithu Karickal, Occupational Therapist, effective August 20, 2020
Katherine Perich, Speech Pathologist, effective August 20, 2020
Rosa Sriver, Early Childhood Specialist, effective September 14, 2020

Resignation

Elizabeth Browne, Speech Pathologist, effective June 26, 2020
Jennifer Greco, Paraprofessional, effective August 6, 2020
Colleen Murphy, Project CLASS Teacher, effective July 28, 2020
Sophie Scanlon, Paraprofessional, effective August 6, 2020
Caroline Sutter, School Psychologist, effective July 14, 2020
Claire Valenziano, Paraprofessional, effective August 6, 2020
Bilalian Williams-Brown, Paraprofessional, effective August 6, 2020

Accounts Payable

As of June 30, 2020: \$299,361.39

As of July 31, 2020: \$193,272.77

Member Santoro seconded the motion:

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5),
Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67), Karagozian (D70)

Executive Director's Report

Mrs. Kendrick shared a picture of the Molloy secretary helping a parent through the registration process using a smart board. She spoke about the Return to Learn Plan which is posted on the website. She will continue to update, if needed. Mrs. Kendrick reported that 265 parents responded to the Return to Learn Plan. 60% of parents chose in-person instruction and 40% chose remote instruction for their students. 15 new staff members were hired. Current staff will cover classrooms for teachers that have resigned. Mrs. Kendrick stated that the Union was very supportive of the Return to Learn Plan. A few staff members communicated concerns with returning to the classroom. Considerations were made for most staff members. The classroom size for in-person instruction is less than 6 students. There will be 9 students per classroom for remote instruction. Speech pathologists and occupational therapists will have one live classroom and the remainder of the classrooms will be remote. Music Therapy and Adapted PE is remote. The Mental Health Team will be available for crisis situations, but will also be remote. Physical Therapy and Vision and Mobility will see students individually. The NTDSE nurse has taken a COVID-19 contact tracing class and will provide professional learning for staff. Mrs. Kendrick amended the calendar. Students will start on September 8th. Staff will start August 31st. New technology is needed for several students. Mrs. Hartranft spoke about the Return to Learn Plan/Instructional Plan. She organized a group of educators that met to talk about how to open classrooms with instructional practices and mental health support. Mrs. Kendrick stated that there is a Transition Back Plan for staff that included new procedures for common spaces and offices. She spoke about the health self-certification forms for staff and students that were included in the Board packet. Mrs. Kendrick spoke about the protocols for students that will be in place verifying their health certification. Transportation protocols were discussed including temperature checks for all students. New staff orientation will be held August 25th and 26th. The new staff on-boarding will be held in-person outside and remotely with their teams. Mrs. Kendrick spoke about Opening Day that will be held on August 31st. Teachers and paraprofessionals will be in their classroom. All other staff will be remote. The theme is *180 Days of Awesome*. All activities will be done remotely. Professional Learning will be done remotely. A portion of CPI training will be done in-person. NTDSE hired an Early Childhood Resources Specialist for the Early Childhood Alliance through grant funding. District Staff Orientation was done remotely with the 2 new coordinators. A virtual tour will be offered in September. ESY summaries for satellite and Molloy are included in the Board packet. Mrs. Hartranft gave an update on the CFC program which supports the students in Project ABLE classrooms. Mrs. Kendrick informed the Board that the SEED Foundation purchased school supplies for all NTDSE students.

Member Karagozian entered the meeting at 7:35 P.M.

Board Committee Reports

Finance/Facilities Report

Ms. Gavin stated that the Committee reviewed Accounts Payable. Ms. Gavin spoke about the facility training that the NTDSE custodians received regarding COVID-19 cleaning and disinfecting. She stated that several tents were purchased for outdoor instruction. NTDSE's new truck was delivered on August 7th. Ms. Gavin and Mrs. Kendrick will meet with the business managers in September to finalize the details of the bond sale. Ms. Gavin is waiting for information regarding the DECO grant. She issued an RFQ for a construction management firm. 13 companies responded. Four companies were chosen for final interviews that are scheduled for August 26th. Ms. Gavin and Mrs. Kendrick met with the transportation company regarding routes and cleaning protocols which were also shared with parents. The first draft of the FY 21 budget will be discussed under New Business. Ms. Gavin spoke about the audit timeline. Final audit fieldwork will be done in September.

Policy Report

Member Chao stated that PRESS Policies from Issue 104, June 2020, will be discussed under New Business.

New Business

Ms. Gavin gave a presentation on NTDSE's FY 21 budget.

Member Vranas moved to approve the Resolution Affirming Transition To School Plan for the 2020-2021 School Year, as recommended by the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73),
Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

Member Vranas moved to approve new policy, 4:180-A regarding Face Coverings for Students, Employees and Visitors effective August 13, 2020, as recommended by the Executive Director. Member Kuffel seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73),
Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

The first reading of PRESS Policies, Issue 104 were emailed to Board members for review. Minor changes were made to the policies.

Old Business

Member Vranas moved to approve the amended school calendar of the Niles Township District for Special Education for the regular term of the 2020-2021 school year, as presented and recommended by the Executive Director. Member Goldberg seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73),
Wash (D73.5), Vranas (D74)

No: None

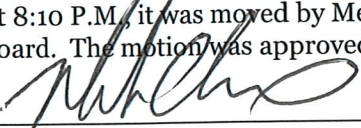
Abstain: None

Absent: Hollingsworth (D67)

Mrs. Kendrick discussed the FastBridge Assessment renewal contract. This assessment tool is used by several member districts for ongoing student progress monitoring.

Adjournment

At 8:10 P.M., it was moved by Member Vranas and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.



President



Secretary

:cad