

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
HELD ON SEPTEMBER 10, 2020**

I. Call to Order

Member Chao called the meeting to order on September 10, 2020, at 6:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 67 Dr. Guy Hollingsworth, Delegate

District 69 Dr. Mark Chao, Delegate

District 74 Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of September 10, 2020.

Ms. Gavin informed the Committee that the interviews for a construction management firm were held on August 26, 2020. Four firms were interviewed. After the interviews were completed, a discussion was held. The Committee decided to recommend Nicholas and Associates to provide construction management services during the Molloy renovation. Ms. Gavin stated a contract is included in the Board packet for the Governing Board's review. The contract has been reviewed and approved by NTDSE's legal firm.

Ms. Gavin stated that the second reading of the FY21 budget is on the agenda under Old Business. There will be a public hearing for the FY21 budget immediately before the meeting begins. A copy of the budget is included in the Board packet for consideration and adoption by the Board.

Ms. Gavin provided the Committee with a transportation update. Buses ran smoothly for the start of the new school year.

Ms. Gavin provided the Committee with an update on the FY 20 audit process. Fieldwork has been completed and the auditors have begun to create the draft documents. The Audit Committee will meet with RSM to review the audit process and financial reports on November 3, 2020.

Ms. Gavin reviewed the motion for the disposal of a school asset valued at \$4,500 and the removal of the item from the District's fixed asset inventory.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:55 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member