

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING  
OF THE GOVERNING BOARD OF THE  
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
HELD ON NOVEMBER 12, 2020**

**I. Call to Order**

Member Chao called the meeting to order on November 12, 2020, at 6:00 P.M.

**II. Attendance at Meeting**

The following persons were in attendance:

**Committee Members:**

District 69      Dr. Mark Chao, Delegate  
District 73      Mr. Frank Santoro, Delegate  
District 74      Mr. John Vranas, Delegate

**Others:**

Tarin Kendrick, Kathy Gavin

**III. Audience to Visitor**

None.

**IV. New Business**

The Committee reviewed the payables as of November 12, 2020.

Ms. Gavin provided the Committee with details about the Molloy Education Center Renovation. She reviewed the topics discussed during ongoing construction meetings that were held with NTDSE leadership, TRIA, and Nicholas and Associates. Ms. Gavin reviewed a timeline for submittals to the Village of Morton Grove. She also stated that a soil study would be conducted as well as a traffic study.

Ms. Gavin shared that the member district business managers and Executive Director Kendrick met with Tammi Beckwith Schallmo from PMA on October 21, 2020, to discuss the bond sale. The group discussed a notification timeline for all districts to inform NTDSE if they would participate in the bond sale or make a one-time payment to the cooperative. A survey will be sent to all business managers as a tool to gather their desired payment option. Ms. Gavin stated the PMA contract was in the Board packet for consideration of approval by the Governing Board.

Ms. Gavin provided the Committee with a transportation update. Ms. Gavin stated that North Shore Transit is implementing new routing and billing software and NTDSE is partnering with them to ensure a smooth transition. The Committee discussed contacting Cook Illinois to discuss a contract extension for the 21-22 school year. A search for a replacement for the Transportation Coordinator will occur after winter break to fill an open position that has been vacant since May, 2020.

Ms. Gavin stated the Audit Committee met with RSM, LLP on November 3, 2020 to discuss and review the FY 20 financial reports. There is a motion for acceptance of the audit report in the packet for the consideration of the Governing Board.

**V. Audience to Visitor**

None.

**VI. Adjournment**

The meeting ended at 6:55 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member