

**MINUTES OF THE REGULAR SESSION  
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
Cook County, Illinois  
November 12, 2020**

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A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, November 12, 2020, in the gym at the Julia Molloy Education Center.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:00 P.M.

**The following Governing Board Members were in attendance:**

District 68 Ms. Meghan Espinoza, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 70 Mr. George Karagozian, Delegate, via Zoom  
District 71 Mr. Joe Kuffel, Delegate  
District 72 Ms. Vicki Goldberg, Delegate  
District 73 Mr. Frank Santoro, Delegate  
District 73.5 Mr. John Wash, Alternate, via Zoom  
District 74 Mr. John Vranas, Delegate

**Governing Board Members Absent:**

District 67 Dr. Guy Hollingsworth, Delegate

**Others Present:**

C. Hartranft, C. Perry, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Changes/Additions to the Agenda**

None

**Audience to Visitor**

None

**Approval of Consent Agenda**

Member Vranas moved to approve the following, as recommended by the Executive Director:

**Open Session Minutes from:**

September 10, 2020

**Personnel**

**Employment**

Heidi Hedstrom, Paraprofessional, effective September 28, 2020  
Sabria Khosho, Paraprofessional, effective October 13, 2020  
Joydeep Singh, Network Manager, effective January 4, 2021

**Resignation**

Leah Hummel, Paraprofessional, effective September 18, 2020  
Monika Krzywosz, Paraprofessional, effective June 12, 2020  
Michael Merz, Paraprofessional, effective October 5, 2020  
Miles Weidman, Paraprofessional, effective October 2, 2020

**Accounts Payable**

Effective September 30, 2020: \$193,621.08  
Effective October 31, 2020: \$147,950.37

Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

### **Executive Director's Report**

Mrs. Kendrick reported that the Early Childhood Resources Specialist began on September 14th. The Early Childhood Alliance has again partnered with the Evanston Community Foundation, Erikson Institute and Evanston Early Childhood Council to continue the Lifting Up Early Childhood event series. An event was held on October 7th. Regarding the Early Head Start grant - interviews are in process for various positions. The goal is to begin enrollment no later than January. Mrs. Kendrick stated that NTDSE will take an Adaptive Pause effective November 23, 2020 through January 19, 2021. Staff can either work from home or in the classroom. A survey will be sent to parents regarding in-person or remote learning for the 2nd semester. Mrs. Kendrick spoke about professional learning for staff which included the SeeSaw application and a mental health presentation by Dr. Frampton. Also, staff must participate in 8 hours of professional learning related to time out, isolated time out and physical restraint. NTDSE is also providing training to our member districts for Non-Violent Crisis Prevention Intervention (CPI), which are done yearly. Two Administrative Academies are scheduled for November 18, 2020 and February 5, 2021. Mrs. Kendrick provided actual to budgeted staff enrollment information. Mrs. Kendrick stated that Dr. Frampton, a clinical psychologist, continues to work with NTDSE one day per week. He meets with students and staff remotely. In addition to Dr. Frampton, Mr. Schulan from Formative Psychological Services has been providing family therapy weekly. Mrs. Kendrick reported that NTDSE is providing WiFi outside the Molloy building for student access. Mrs. Kendrick spoke about the incident with Infinite Campus. All staff that work with IC had to change their password. Mrs. Kendrick is working on the next publication of the NTDSE newsletter. The newsletter will be shared electronically. She informed the Board that an NTDSE parent started a Go Fund Me page to raise money to help support the teachers during remote learning. The funds collected, in addition to funds from the SEED Foundation, afforded teachers with \$100 each to be used to help support their students. An NTDSE's administrator is responsible for NTDSE's social media and posted highlights of the work that is being done in the classroom and remotely.

Mrs. Perry gave a presentation on the SeeSaw application that all NTDSE teachers are using. She also shared a video of a student who learned to make buttons. Mrs. Hartranft gave a report on the CFC partnership and shared that 3 additional positions have been secured.

### **Board Committee Reports**

#### **Finance/Facilities Report**

Ms. Gavin stated that the Committee reviewed Accounts Payable. She also gave an update on the progress of the Molloy renovation. Ms. Gavin spoke about the special education bond sale and included an overview in the Board packet. Township business managers met with PMA regarding the bond sale in October. Ms. Gavin sent a survey to member districts regarding their payment options. Ms. Gavin reported that NTDSE will talk to North Shore Transit about a possible one-year contract extension. Ms. Gavin discussed the audit process and reviewed their financial reports. Mrs. Kendrick gave a presentation on the renovation of Molloy and shared some options.

### **Policy Report**

The first reading of PRESS Policies, Issue 105 were sent via email. Three policies need Board action and will be discussed under New Business.

### **New Business**

Mrs. Kendrick spoke about three specific policies that were included in PRESS Issue 105 and revised by NTDSE's legal counsel. Member Chao moved to approve the following new and amended NTDSE Board policies from PRESS Issue 105, August 2020, as recommended by the Policy Committee and the Executive Director:

2:260 Uniform Grievance Procedure

2:265 Title IX Sexual Harassment Grievance Procedure

7:20 Harassment of Students Prohibited

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

Member Vranas moved that the FY 20 audited financial statements prepared by RSM US, LLP be accepted, as presented and recommended by the Audit Committee and the Executive Director. Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

Member Chao discussed upcoming contract renewals for the Executive Director and Business Manager. Discussions will continue at the January meeting. Ms. Gavin provided a history of rate increases from North Shore Transit. Discussions will continue regarding a one-year renewal contract.

Member Vranas moved to approve the Memorandum of Agreement between the Governing Board of Niles Township District for Special Education and the Niles Township Federation of Special Education Educators and Support Staff, as presented and recommended by the Executive Director. Member Kuffel seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

### **Old Business**

Member Vranas moved to approve the contract with PMA Securities to act as the District's financial advisory and to conduct a special education bond sale not to exceed 8 MIL as outlined in the attached document and as recommended by the Executive Director. Member Kuffel seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Espinoza (D68), Chao (D69), Karagozian (D70), Kuffel (D71), Goldberg (D72), Santoro (D73), Wash (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Hollingsworth (D67)

### **Communications**

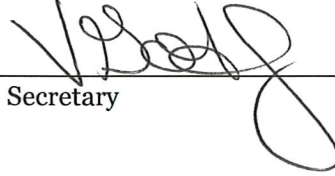
Mrs. Kendrick provided a 3 month history of student enrollment data broken down by in-person learning and remote learning. Mrs. Kendrick spoke about the FOIA request that has been completed. She also shared staff responses to the *180 Days of Awesome*. Mrs. Kendrick read the names of the recipients of Friend of NTDSE. She also shared an article in which she was asked to provide her successes and obstacles regarding remote learning. Mrs. Kendrick thanked the Board members for their service to the Governing Board.

**Adjournment**

At 8:25 P.M., it was moved by Member Santoro and seconded by Member Vranas to adjourn the meeting of the Governing Board. The motion was approved unanimously.



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President



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Secretary

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