

**MINUTES OF THE REGULAR SESSION**  
**GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807**  
**Cook County, Illinois**  
**June 10, 2021**

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A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, June 10, 2021, in the Multi-Purpose Room at the Julia Molloy Education Center.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:02 P.M.

**The following Governing Board Members were in attendance:**

District 67 Dr. Guy Hollingsworth, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 70 Ms. Pamela Alper, Delegate  
District 72 Ms. Nora Downing, Delegate  
District 73 Mr. Frank Santoro, Delegate  
District 73.5 Ms. Carla Arias, Delegate  
District 74 Mr. John Vranas, Delegate

**Governing Board Members Absent:**

District 68 Ms. Meghan Espinoza, Delegate  
District 71 Mr. Joe Kuffel, Delegate

**Others Present:**

C. Hartranft, C. Perry, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Changes/Additions to the Agenda**

A revised Agenda and Consent Agenda were emailed to Board members and included in Board members' folders.

**Audience to Visitor**

None

**Approval of Consent Agenda**

Member Vranas moved to approve the following, as recommended by the Executive Director:

**Minutes from:**

Open Session of May 13, 2021  
Closed Session of May 13, 2021

**Personnel**

**Employment**

Rebecca Boston, Paraprofessional, effective August 19, 2021  
Marsil Chlimoun, Paraprofessional, effective August 19, 2021  
Giselle Diaz, Paraprofessional, effective August 19, 2021  
Siobhan Donohoe, Occupational Therapist, effective August 19, 2021  
Anaizabella Kleidorfer, Paraprofessional, effective August 19, 2021  
Atoor Merkail, Paraprofessional, effective August 19, 2021  
Theresa Persaud-Abas, Project CLASS Teacher, effective August 19, 2021

Patrick Reilly, Paraprofessional, effective August 19, 2021  
Karyn Udany, Social Worker, effective August 19, 2021  
Tracey Wool, DHH Itinerant, effective August 19, 2021

Resignation

Peter Bellinder, Paraprofessional, effective June 11, 2021  
Mary Chapman, Paraprofessional, effective June 11, 2021

Leave of Absence

Meghan DiBasilio, Satellite Teacher, effective August 19, 2021

Accounts Payable

Effective May 31, 2021 - \$479,294.17

Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Downing (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Espinoza (D68), Kuffel (D71)

Executive Director's Report

Mrs. Kendrick reported that the NTDSE End-of-the-Year party was held on the playground at Molloy on May 26th. There were food trucks, games, and videos honoring the retiring staff. Mrs. Kendrick gave a legislative update on SB1821, which pertains to students who reach their 22nd birthday during the school year, HB0219, which addresses timeout and physical restraint for students and the state reporting system; and SB655, which pertains to providing unstructured playtime to students grades Kindergarten through 5th grade. She reported that NTDSE staff were trained using the Ukeru system, which uses pads to protect themselves and the students during a crisis. Mrs. Kendrick stated that NTDSE will host an orientation for new district administrators followed by a Boot Camp for Special Education Directors, which will be held on August 11th. She spoke about the Early Childhood Alliance (ECA). She is reaching out to partners and is seeking financial support for the alliance. She reported that NTDSE needs to hire several paraprofessionals for the next school year. Mrs. Kendrick held a parent town hall meeting on June 8th to update parents about new procedures for the next school year. She also held a town hall meeting for staff. Mrs. Kendrick reported that 15 NTDSE staff members have been trained through the National SEED Project in the past two years. Mrs. Kendrick scheduled an orientation for new Board members for July 15th at 6:00 P.M. Mrs. Kendrick spoke about the NTDSE Nurses' Annual Report, which provided information regarding COVID-related absences and quarantine instances.

Director's Report: Mrs. Hartranft spoke about ESY orientation at Culver and Meyer schools. She reported that NTDSE has two new satellite classrooms, East Prairie School, Old Orchard Jr. High Early Childhood Center, and a relocation from Hynes School to Park View School. She is also hiring for certified positions.

Principal's Report: Mrs. Perry spoke about current teacher vacancies and ESY staffing. She also stated that a Molloy parent provided an appreciation lunch for all staff at Molloy.

Technology Report: Mr. Mayhall spoke about technology upgrades, SOPPA, and cyber insurance.

### **Finance/Facilities Report**

Ms. Gavin stated that the Committee reviewed accounts payable. Ms. Gavin gave an update on the facility report. She is currently working through an application for a grant through ComEd for energy efficiency. Mrs. Kendrick, Mrs. Perry, and Ms. Gavin toured the new building at Lincoln Junior High. NTDSE is in receipt of proposals from the law firms that responded to the RFP. Five firms responded. The Fund Balance Committee held their annual meeting. A recommendation from the Committee was included in the Board packet. Workers compensation and property and casualty premiums through CLIC were included in the Board packet for Board consideration. CLIC is researching cyber insurance coverage and premiums. The Committee also spoke about the upcoming mandatory supplemental saving plan for TRS participants.

### **Policy Report**

None

### **CFC Report**

Member Chao reported that the Committee met in June. They focused on curriculum alignment.

### **Closed Session**

At 7:42 P.M., it was moved by Member Chao that the Governing Board enter into closed session for the purpose of the discussion of personnel. Member Hollingsworth seconded the motion. The motion was approved unanimously.

### **Adjournment of Closed Session**

At 7:47 P.M., it was moved by Member Chao and seconded by Member Hollingsworth to adjourn the closed session meeting of the Governing Board. The motion was approved unanimously.

### **New Business**

Mrs. Kendrick discussed the FastBridge renewal contract. She stated that several revisions were made last year to include SOPPA compliance. NTDSE legal counsel will review the contract again this year before presenting it to the Board for approval in August.

Member Vranas moved to approve the Workers' Compensation and Property / Casualty Insurance coverages through Collective Liability Insurance Cooperative (CLIC) from July 1, 2021 through June 30, 2022, as presented and recommended by the Executive Director. Member Hollingsworth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Downing (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: Espinoza (D68), Kuffel (D71)

Member Vranas moved to approve that the 1.2 MIL of FY 20 excess fund balance be moved to Fund 20, as presented and recommended by the Fund Balance Committee and the Executive Director. Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Downing (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Espinoza (D68), Kuffel (D71)

Member Vranas moved to approve 2% performance bonuses to the Executive Director, Tarin Kendrick and the Chief School Business Official, Kathy Gavin for the 2020-2021 school year. Member Hollingsworth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Downing (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Espinoza (D68), Kuffel (D71)

### **Old Business**

Member Vranas moved to approve the renewal contracts with Embrace Education to provide software for Embrace IEP, Embrace DS, Embrace Eval, and the SOPPA Addendum for the period of July 1, 2021 through July 30, 2022, as presented and recommended by the Executive Director. Member Alper seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Chao (D69), Alper (D70), Downing (D72), Santoro (D73),  
Arias (D73.5), Vranas (D74)  
No: None  
Abstain: None  
Absent: Espinoza (D68), Kuffel (D71)

### **Communications**

Mrs. Kendrick reviewed the student and staff enrollment data. Also included in the Board packet was the Staff Recognition list and the latest issue of #NTDSEquity. Mrs. Kendrick announced the nominees that were recognized as Friends of NTDSE. She also stated that Sanita Saengvilay, NTDSE School Psychologist, received her doctoral degree. Mrs. Kendrick stated that an email will be sent to Board members asking if they would like to participate in the attorney firm interviews.

### **Adjournment**

At 8:00 P.M., it was moved by Member Vranas and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.

  
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President

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Secretary

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