

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING  
OF THE GOVERNING BOARD OF THE  
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
HELD ON August 12, 2021**

**I. Call to Order**

Member Chao called the meeting to order on August 12, 2021, at 6:00 P.M.

**II. Attendance at Meeting**

The following persons were in attendance:

**Committee Members:**

District 69      Dr. Mark Chao, Delegate  
District 73      Mr. Frank Santoro, Delegate  
District 74      Mr. John Vranas, Delegate

**Others:**

Tarin Kendrick, Kathy Gavin

**III. Audience to Visitor**

None.

**IV. New Business**

The Committee reviewed the payables as of August 12, 2021.

Ms. Gavin provided an update related to the Molloy Educational Center renovation. Ongoing meetings have been held to review the planning and development of the building plans. A phasing meeting was held on August 2, 2021. Construction cost estimates were reviewed at the phasing meeting. Nicholas & Associates released the bid documents on August 2, 2021. A mandatory pre-bid meeting was held on August 10, 2021 and approximately 50 prospective bidders attended. The public bid opening will be held on 8-27-21. Ms. Gavin stated there will be an action item to approve the bid awards at the September Governing Board meeting.

Ms. Gavin updated the Committee with information related to transportation planning for the 21-22 school year. Ms. Gavin and Mrs. Kendrick met with representatives from North Shore Transit to review possible staffing concerns during the start of the new school year.

Ms. Gavin summarized the legal firm interviews that were held for the firms that responded to the District's RFP. 5 firms were interviewed. The Interview Committee included 2 Governing Board members, Dr. Paul Goldberg (D73), Mrs. Kendrick, and Ms. Gavin. A recommendation is included in the packet for Board consideration.

Ms. Gavin updated the Committee with information and dates related to the FY 21 audit process by RSM US. The audit will be conducted virtually during the weeks of 8/23/21 and 8/30/21.

Ms. Gavin shared ESSER III funding information NTDSE's ESSER III allocation is \$465,340. The ESSER III elementary districts' total allocation is 14.2 MM. The ESSER III grant application is due by 6-1-22. More information will be provided.

Ms. Gavin stated she met with RSM to receive guidance on the transfer of the existing funds in Fund 20 to Fund 60. All funds will be used for the Molloy renovation. There is a motion in the packet for Board consideration. Upon approval, Ms. Gavin will contact the Niles Township School Treasurer to transfer the funds on behalf of NTDSE.

Ms. Gavin reviewed the FY 22 draft budget and stated she will have a presentation for the full Governing Board at the meeting following the Finance Committee meeting. The draft budget will be posted to the District's website and on public display in the Molloy office.

#### **V. Audience to Visitor**

None.

#### **VI. Adjournment**

The meeting ended at 6:54 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member