

**MINUTES OF THE REGULAR SESSION  
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807  
Cook County, Illinois  
January 13, 2022**

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A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Tuesday, January 13, 2022, in the Gym at the Julia Molloy Education Center.

**Call to Order and Roll Call**

Governing Board President Chao called the meeting to order at 7:00 P.M.

**The following Governing Board Members were in attendance:**

District 67 Dr. Guy Hollingsworth, Delegate  
District 68 Ms. Meghan Espinoza, Delegate  
District 69 Dr. Mark Chao, Delegate  
District 70 Ms. Pamela Alper, Delegate  
District 71 Mr. Joe Kuffel, Delegate  
District 72 Ms. Nora Downing, Delegate  
District 73 Mr. Frank Santoro, Delegate  
District 74 Mr. John Vranas, Delegate

**Governing Board Members Absent:**

District 73.5 Ms. Carla Arias, Delegate

**Others Present:**

C. Hartranft, C. Perry, S. Arad, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas

**Pledge of Allegiance**

The Governing Board recited the Pledge.

**Changes/Additions to the Agenda**

The presentation on Super Eval was canceled.

**Audience to Visitor**

None

**Approval of Consent Agenda**

Member Vranas moved to approve the following, as recommended by the Executive Director:

**Minutes from:**

Open Session from November 2, 2021

**Personnel**

**Employment**

Lisa Archibald, Paraprofessional, effective January 3, 2022  
Rebecca Bral, Paraprofessional, effective January 3, 2022  
Magdalena Brongel, Paraprofessional, effective January 3, 2022  
Punita Desai, Paraprofessional, effective January 3, 2022  
Luis Guerrero, Paraprofessional, effective January 3, 2022  
Tiffany Misuira, Paraprofessional, effective January 3, 2022  
Najla Namik, Paraprofessional, effective January 3, 2022  
Miryam Sanchez, Paraprofessional, effective January 3, 2022  
Dina Younan, Paraprofessional, effective January 3, 2022

### Resignation

Rebecca Boston, Paraprofessional, effective January 14, 2022

### Termination

Andrea Kleppe, Paraprofessional, effective December 17, 2021

### Retirement

Margaret Zarzeka, Paraprofessional, effective June 2023

### Accounts Payable

Effective November 30, 2021 - \$410,796.58

Effective December 31, 2021 - \$795,476.38

Member Hollingsworth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

### Executive Director's Report

Mrs. Kendrick reported that the Strategic Plan meeting will be rescheduled for either February or April. She received forty-four responses to participate. The Super Eval presentation will be postponed until the March Board meeting. Mrs. Kendrick spoke about BambooHR software. A motion is included in Old Business. Mrs. Kendrick informed the Board that the beginning of second-semester return after the holidays was chaotic as 23% of staff tested positive for COVID-19. Mrs. Kendrick stated that Purchases Services meetings with township districts will begin on January 24, 2022, via Zoom. Mrs. Kendrick will invite legislators to a breakfast meeting on February 6, 2022.

### Director's Report:

Mrs. Hartranft reported that on January 3, 2022, a new NTDSE classroom opened at Madison School in District 69. Several students from Molloy joined students currently in the D69 classroom that needed additional support. She reported that NTDSE satellite classrooms limited their exposure to district students during the post-holiday COVID-19 surge. Mrs. Hartranft stated that Extended School Year (ESY) planning has begun. District 69 will host students that typically attend Molloy, NTDSE satellites or district run special programs who qualify for ESY. ACCESS testing has begun and will continue through early May.

### Principal's Report:

Mrs. Perry reported that an NTDSE student (D70) was the 6th-grade winner of the Morton Grove Fire Safety Poster Contest. She also reported that Molloy's enrollment has increased by nine students since November. Molloy held a vaccine clinic on December 14, 2021 and January 4, 2022. A total of 122 people attended the clinic.

### Supervisor's Report:

Mrs. Arad reported that NTDSE's clinical psychiatrists, Dr. Frampton and Dr. Matek provided brief Zoom meetings for staff with tips focusing on mental health. They also offered support on helping educators seek out resources to support mental health, if needed.

### Technology Report:

Mr. Mayhall reported that the new phone system provider, SpectrumVoIP will be live effective January 27, 2022. He stated that he prepared remote learning ipads and Chrombooks for students that had to shift to remote learning.

### **Finance/Facilities Report**

Ms. Gavin reported that the Committee reviewed accounts payable. Weekly facility meetings with Nicholas and TRIA are ongoing. Work is progressing and on schedule. Ms. Gavin spoke about a one-year contract extension with Cook-Illinois. Information regarding the offer of extension is included in the Board packet under Old Business. Ms. Gavin stated that the Audit Committee met on January 10, 2022. The audit documents are included in the Board packet. Ms. Gavin stated that discussion on the TRS Supplemental Savings Plan will take place at the March Board meeting. Ms. Gavin reported that final allocations of FY22 IDEA were released in January.

### **Policy Report**

Member Chao stated that the first reading of PRESS policies, Issue 108 is listed under New Business.

### **CFC Report**

None

### **New Business**

Ms. Gavin stated that the offer from Cook-Illinois for transportation is one of the lowest in the area. Discussion will continue with Cook-Illinois. She will report to the Board in March.

Member Vranas moved to adopt the following resolution regarding COVID-19 Reponse Stipend for staff employed before December 1, 2021 through February 11, 2022, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved that the FY 21 audited financial statements prepared by RSM US, LLP be accepted, as presented and recommended by the Audit Committee and the Executive Director. Member Hollingsworth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved that the Governing Board authorize the destruction of audio recordings of its closed meetings, as listed on the attachment, and to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending, as recommended by the Executive Director. Member Chao seconded the motion.

Voice Vote: Yes - 8; No-0; Absent - 1

Member Vranas moved that the closed meeting minutes, as reflected on the attachment, be found to continue to require confidentiality and not be released at this time, as recommended by the Executive Director. Member Chao seconded the motion.

Voice Vote: Yes - 8; No-0; Absent - 1

Mrs. Kendrick discussed the 2022-2023 academic calendar. Adjustments need to be made due to the Molloy construction.

Mrs. Kendrick reported that the proposed PRESS policies, Issue 108 had minimal changes.

**Old Business**

Member Vranas moved to approve the contract with Bamboo HR to serve as NTDSE's Human Resources management system effective March 1, 2022, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

**Communications**

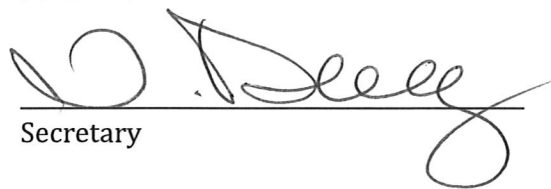
Mrs. Kendrick provided standard student enrollment data. She also shared the staff recognition submissions.

**Adjournment**

At 7:40 P.M., it was moved by Member Chao and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.



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President



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Secretary

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