

**MINUTES OF THE REGULAR SESSION
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
Cook County, Illinois
March 10, 2022**

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, March 10, 2022, in the Gymnasium at the Julia Molloy Education Center.

Call to Order and Roll Call

Governing Board President Chao called the meeting to order at 7:00 P.M.

The following Governing Board Members were in attendance:

District 67 Dr. Guy Hollingsworth, Delegate
District 68 Ms. Meghan Espinoza, Delegate
District 69 Dr. Mark Chao, Delegate
District 70 Ms. Pamela Alper, Delegate
District 71 Mr. Joe Kuffel, Delegate
District 72 Ms. Nora Downing, Delegate
District 73 Mr. Frank Santoro, Delegate
District 74 Mr. John Vranas, Delegate

Governing Board Members Absent:

District 73.5 Ms. Carla Arias, Delegate

Others Present:

C. Hartranft, C. Perry, S. Arad, R. Mayhall, L. Eslick, A. Gorell, T. Friedlander, S. Hamlink, J. Cushing, T. Kendrick, K. Gavin, and C. Dimas.

Pledge of Allegiance

The Governing Board recited the Pledge.

Changes/Additions to the Agenda

A revised Consent Agenda was included in Board members' folders.

Audience to Visitor

None

Presentation

There was a presentation on SuperEval, an evaluation tool for superintendents and administrators. Board members followed the presentation and will use the tool for the Executive Director's evaluation.

Mrs. Hartranft introduced the Deaf and Hard of Hearing Team, Lori Eslick, DHH Teacher (Todd Hall), Susan Hamlink, DHH Teacher (Rutledge Hall), Tracey Friedlander, DHH Teacher (Molloy), and Amanda Gorell, DHH Itinerant. The team also includes a sign language interpreter and sign language paraprofessional. They gave a presentation on the DHH program.

Mrs. Perry introduced Ms. Jeanne Cushing, NTDSE Project CLASS Teacher. She gave a presentation on the Bridges program. Ms. Cushing's classroom is located in the District 219 Bridges classroom.

The Project ABLE celebrations will be presented in April.

Approval of Consent Agenda

Member Vranas moved to approve the following, as recommended by the Executive Director:

Minutes from:

Open Session from January 13, 2022

Personnel

Employment

Olga Alfaro, Paraprofessional, effective February 22, 2022
Henry Hoffman, Paraprofessional, effective January 18, 2022
Janet Ibrahim, Paraprofessional, effective February 7, 2022
Brian Kulaga, Vision Itinerant, effective August 24, 2022
Nicole Pochmara, Paraprofessional, effective February 7, 2022

Resignation

Christine Carrion, Occupational Therapist, effective June 3, 2022
Rahil Kabani, Paraprofessional, effective February 11, 2022
Shayna Lashansky, Speech Pathologist, effective June 3, 2022
Nahrin Ochana, Paraprofessional, effective February 11, 2022
Miryam Sanchez, Paraprofessional, effective March 4, 2022
Leah Solomon, Speech Pathologist, effective June 3, 2022
Cassandra Sullivan, Paraprofessional, effective February 18, 2022
Stephanie Viola, Speech Pathologist, effective June 3, 2022

Accounts Payable

Effective January 31, 2022 - \$642,287.76

Effective February 28, 2022 - \$1,132,167.95

PRESS Policies, Issue 108, November 2021

2:120 Board Member Development
2:220 School Board Meeting Procedure
2:260 Uniform Grievance Procedure
3:40 Superintendent
3:50 Administrative Personnel Other Than the Superintendent
3:60 Administrative Responsibility Of the Building Principal
4:60 Purchases and Contracts
4:110 Transportation
4:160 Environmental Quality of Buildings and Grounds
4:165 Awareness and Prevention of Child Sexual Abuse and
Grooming Behaviors
4:170 Safety
4:175 Convicted Child Sex Offender; Screening; Notifications
5:10 Equal Employment Opportunity and Minority Recruitment
5:20 Workplace Harassment Prohibited
5:30 Hiring Process and Criteria
5:50 Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco,
And Cannabis Prohibition
5:90 Abused and Neglected Child Reporting
5:100 Staff Development Program
5:120 Employee Ethics; Conduct and Conflict of Interest
5:125 Personal Technology and Social Media; Usage and Conduct
5:150 Personnel Records
5:185 Family and Medical Leave
5:200 Terms and Conditions of Employment and Dismissal
5:220 Substitute Teachers
5:250 Leaves of Absence
5:330 Sick Days, Vacation, Holidays, and Leaves

6:20 School Year Calendar and Day
6:50 School Wellness
6:60 Curriculum Content
6:120 Education of Children with Disabilities
6:340 Student Testing and Assessment Program
7:10 Equal Educational Opportunities
7:20 Harassment of Students Prohibited
7:60 Residence
7:70 Truancy
7:80 Release Time for Religious Instruction/Observance
7:150 Agency and Police Interviews
7:160 Student Appearance
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
7:190 Student Behavior
7:200 Suspension Procedures
7:210 Expulsion Procedures
7:240 Conduct Code for Participants in Extracurricular Activities
7:250 Student Support Services
7:290 Suicide and Depression Awareness and Prevention
7:310 Restrictions on Publications; Elementary Schools
7:340 Student Records
7:345 Use of Education Technologies; Student Data Privacy and Security

Member Santoro seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Executive Director's Report

Mrs. Kendrick spoke about the Strategic Planning Meeting that was held on February 26, 2022. The Plan will be presented to the Governing Board in June. Mrs. Kendrick discussed the increased student enrollment at Molloy. She reported that NTDSE has openings for teachers, speech pathologists, an instructional coach, an occupational therapist, a psychologist, and paraprofessionals for the 2022-23 school year. Mrs. Kendrick stated that she participated in a virtual job fair through IASPA and Handshake. Mrs. Kendrick announced that NTDSE will lose their classroom at McCracken school. The classroom will be moved to Lincoln Junior High school. Mrs. Kendrick spoke about the IAASE Conference. Two NTDSE coaches presented on PLOP (Present Levels of Performance) through video. Mrs. Kendrick was elected to be the President of IAASE. Mrs. Kendrick reported that NTDSE became mask-optional on February 28, 2022.

Director's Report:

Mrs. Hartranft reported that NTDSE will be a featured Community Partner in the 2022 session of *Coming Together in Niles Township*. This is an annual event in Niles Township that seeks to build knowledge and appreciation for the diversity represented in Niles Township. Events occur March 1 through April 24, 2022. NTDSE team members are hosting 6 experiences. Mrs. Hartranft announced that Special Olympics soccer began on March 3rd. 24 students across the satellite classrooms and district instructional classrooms in grades 3rd through 8th grade are participating.

Principal's Report:

Mrs. Perry reported that construction on Pod 1 will begin during spring break. She spoke about Spring Conference Night. 65% of parents attended the virtual conference.

Supervisor's Report:

Mrs. Kendrick reported on behalf of Sheila Arad. Institute Day was held on March 4, 2022. A breakfast bar was served. Staff showcased what they have been working on throughout the school year. Certified staff learned what their colleagues were working on with their students and in their classrooms. Mrs. Kendrick received excellent feedback from that day.

Technology Report:

Mr. Mayhall spoke about the electronic onboarding for new staff using BambooHR. He is also preparing the technology for the upcoming assessment. Technology planning with the architectural team is ongoing.

Finance/Facilities Report

Ms. Gavin reported that the Committee reviewed accounts payable.

Ms. Gavin gave the Committee updates on the construction. They discussed the transportation contract and the new increased rate for the 2022-2023 school year. A motion is included under Old Business. Discussions took place regarding the TRS Supplemental Savings Plan. A motion is included under Old Business. Ms. Gavin reported that all districts' Excess Costs sheets have been submitted to ISBE.

Policy Report

None

CFC Report

Dr. Chao reported that NTDSE will host the meeting in June. They discussed the CFC Intergovernmental Agreement.

Closed Session

At 8:46 P.M., it was moved by Member Vranas that the Governing Board enter into a closed session for the purpose of the discussion of personnel. Member Kuffel seconded the motion. The motion was approved unanimously.

New Business

Member Vranas moved to approve the Special Education Procedures as presented for Niles Township District for Special Education, 807, District 67, District 68, District 69, District 70, District 71, District 72, District 73, District 73.5, and District 74 for inclusion in the Policy Manual. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved to approve the Special Education Procedures as presented for Niles Township District for Special Education, 807, District 67, District 68, District 69, District 70, District 71, District 72, District 73, District 73.5, and District 74 for inclusion in the Policy Manual, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved to approve the participation of Niles Township District for Special Education in the Infinitec Assistive Technology Coalition from July 1, 2022, through June 30, 2023, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved to accept the Resolution Authorizing Non-Reemployment of Part-Time Instructional Coach, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Old Business

Member Vranas moved to approve the Special Education Transportation Contract with North Shore Transit, Inc. from August 1, 2022, through July 31, 2023, at a 9% increase, as presented and recommended by the Finance Committee and the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Member Vranas moved to approve the proposed school calendar of the Niles Township District for Special Education for the regular term of the 2022-2023 school year, as presented and recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Vranas (D74)

No: None

Abstain: None

Absent: Arias (D73.5)

Mrs. Kendrick discussed the 12-month employee calendar.

Member Vranas moved to approve the Resolution Authorizing Execution of Employer Participation Agreement for Supplemental Savings Plan through the Teachers' Retirement System of Illinois, as presented and recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73)

No: Chao (D69), Vranas (D74)

Abstain: None

Absent: Arias (D73.5)

Communications

Mrs. Kendrick provided standard student enrollment data. She also shared the staff recognition submissions and a letter from a township principal. NTDSE received one FOIA request. Thank you letters to the Executive Director and Governing Board were shared.

Adjournment

At 9:10 P.M., it was moved by Member Vranas and seconded by Member Santoro to adjourn the meeting of the Governing Board. The motion was approved unanimously.



President

Secretary

:cad