

**MINUTES OF THE REGULAR SESSION
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
Cook County, Illinois
June 8, 2022**

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Wednesday, June 8, 2022, via Zoom.

Call to Order and Roll Call

Governing Board President Chao called the meeting to order at 7:01 P.M.

Member Chao welcomed Ms. Maureen Jacobs (D73.5) to the Governing Board.

The following Governing Board Members were in attendance:

District 67 Mr. Noel Lorenzana, Alternate
District 68 Ms. Meghan Espinoza, Delegate
District 69 Dr. Mark Chao, Delegate
District 70 Ms. Pam Alper, Delegate
District 71 Mr. Joe Kuffel, Delegate
District 72 Ms. Nora Downing, Delegate
District 73 Mr. Frank Santoro, Delegate
District 73.5 Ms. Maureen Jacobs
District 74 Mr. John Vranas, Delegate

Governing Board Members Absent:

None

Others Present:

C. Hartranft, C. Perry, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas.

Audience to Visitor

None

Closed Session

At 7:03 P.M., it was moved by Member Chao that the Governing Board enter into a closed session for the purpose of the discussion of personnel. Member Downing seconded the motion. The motion was approved unanimously.

Return to Open Session

Member Chao motioned for the Governing Board to return to the open session at 7:15 P.M. The motion was approved unanimously.

Adjournment Sine Die

Recall to Order and Roll Call

Mrs. Kendrick was appointed to serve as President Pro Tem for the purpose of conducting the meeting prior to the reorganization of the Governing Board. Ms. Dimas called the roll with new Governing Board members. Governing Board members recited the oath.

Reorganization of Governing Board of Niles Township District for Special Education

Member Santoro moved that Member Chao be nominated to serve as President of the NTDSE Governing Board through the May 2023 meeting of the Governing Board. Member Downing seconded the motion. Member Chao accepted the nomination.

Member Santoro moved that Member Vranas be nominated to serve as Vice President of the NTDSE Governing Board through the May 2023 meeting of the Governing Board. Member Alper seconded the motion. Member Vranas accepted the nomination.

Member Vranas moved that Member Downing be nominated to serve as Secretary of the NTDSE Governing Board through the May 2023 meeting of the Governing Board. Member Chao seconded the motion. Member Downing accepted the nomination.

All nominations were approved unanimously.

Member Chao moved to appoint Christina Dimas as the Secretary to the Governing Board through the May 2023 meeting of the Governing Board. Ms. Dimas accepted the appointment.

The following Board members agreed to the following Committees:

Finance/Facilities: Member Hollingsworth, Member Santoro, Member Vranas, and Member Chao

Policy: Member Chao and Member Alper

CFC: Member Chao and Member Kuffel

Changes/Additions to the Agenda

A revised Consent Agenda was emailed to Board members.

Approval of Consent Agenda

Member Vranas moved to approve the following, as recommended by the Executive Director:

Minutes from:

Open Session from May 12, 2022

Closed Session from May 12, 2022

Employment

Amy Chiu, Behavior Support Specialist, effective August 18, 2022

Julienne Cruz, Behavior Support Specialist, effective August 18, 2022

Hannah Morris, Occupational Therapist, effective August 18, 2022

Kelly O'Grady, Behavior Support Specialist, effective August 18, 2022

Savannah Pakosta, LIFE Skills Teacher, effective August 18, 2022

Maeve Swan, Sign Language Paraprofessional, effective August 18, 2022

Resignation

Francia Hirmiz, Paraprofessional, effective June 3, 2022

Sarah Madden, Paraprofessional, effective June 3, 2022

ESY

1. Molloy/Edison (see attached)
2. Meyer School (see attached)
3. Satellite/Edison (see attached)

Accounts Payable

Effective May 31, 2022 - \$1,601,376.98

Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Executive Director's Report

Mrs. Kendrick referred to her NTSA notes which included the following: NTDSE's increase in student enrollment, Fund Balance Committee, review of the Articles of Agreement, Molloy construction, Board meeting dates, and Molloy graduation. Mrs. Kendrick reported that NTDSE still needs to hire a teacher, a social worker, and several paraprofessionals. She announced that the Early Childhood Resource Specialist from ECA resigned. Mrs. Kendrick shared Molloy's new logo.

Director's Report

Mrs. Hartranft reported that over 100 staff members will be housed at Edison for ESY programming. 157 students are registered for satellite and 86 are registered for Molloy programming. The moving of furniture from Molloy to Edison will begin on June 9th. ESY programming at Meyer school has 84 students registered and 50 staff members. Orientation for staff and the Meet and Greet for families will be held on June 15. Additionally, four NTDSE satellite classrooms will be relocating. Two classrooms will move to District 69. NTDSE has a total of 22 satellite classrooms.

Principal's Report

Mrs. Perry reported on the immense task of emptying Molloy on Friday, June 3rd, to prepare for construction. She shared pictures of the latest construction.

Supervisor's Report

Mrs. Arad reported that NTDSE's legal counsel gave guidance related to the Restraint and Time Out Plan that districts are required to develop by July 1, 2022. Additionally, she has been working on professional learning for August and will focus on behavior support training and diversity training for speech-language pathologists.

Technology Update

Mr. Mayhall reported that he has been working with the contractors for cabling, setting up the ESY locations, and moving temporary offices to Pod 5 at Molloy.

Finance/Facilities Report

Ms. Gavin reported on the weekly construction meetings. There were issues with the architectural plans regarding HVAC and plumbing. A meeting will be held on June 21st. NTDSE's legal counsel has been notified. The Fund Balance Committee met on June 1, 2022. Eight out of nine districts were in attendance to discuss excess cash for the construction fund. CLIC will continue to be the carrier for WC and Property and Casualty.

Policy Report

Proposed new policies were sent via email to the Board members.

CFC Report

NTDSE will host the June meeting that will be held at D219.

New Business

Member Chao moved to approve the calendar dates for the Niles Township District for Special Education Governing Board meetings for the 2022-2023 school year, as presented and recommended by the Executive Director. Member Vranas seconded the motion. The motion was approved unanimously.

Mrs. Kendrick proposed that the meetings for the 2022-2023 school year begin at 6:00 P.M. The Finance Committee will meet at 5:00 P.M.

Member Vranas moved to approve that the 1.2 MIL of FY 22 excess fund balance be moved to Fund 60, as presented and recommended by the Fund Balance Committee and the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the Workers' Compensation and Property / Casualty Insurance coverages through Collective Liability Insurance Cooperative (CLIC) from July 1, 2022, through June 30, 2023, as presented and recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the compensation of five (5) unused vacation days to Chris Perry, Molloy Principal at her 2021-2022 daily rate as presented and recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the proposed compensation for the Executive Director for the 2022-2023 school year, as recommended by the Governing Board President and Vice President. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the contract with ProvenIT/Laserfiche to serve as NTDSE's document scanning services effective June 8, 2022, as recommended by the Executive Director. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Lorenzana (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Santoro (D73), Jacobs (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Communications

Mrs. Kendrick spoke about student enrollment, staff recognition submissions, and the ISBE Weekly Memo. Mrs. Kendrick stated that the NTDSE Board packet going forward will be in electronic format only. A paper copy will be available if requested. Mrs. Kendrick proposed a 6:00 P.M. start date for the Board meeting and 5:00 P.M. for the Finance meeting. The August Board meeting will be held in the new building.

Adjournment

At 8:00 P.M., it was moved by Member Chao and seconded by Kuffel to adjourn the meeting of the Governing Board. The motion was approved unanimously.



President



Secretary

:cad