

**MINUTES OF THE REGULAR SESSION
GOVERNING BOARD OF NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
Cook County, Illinois
August 11, 2022**

A Regular Meeting of the Governing Board of Niles Township District for Special Education #807 was held on Thursday, August 11, 2022, in the Administrative Offices at the Molloy Education Center.

Call to Order and Roll Call

Governing Board President Chao called the meeting to order at 6:10 P.M.

The following Governing Board Members were in attendance:

District 67 Dr. Guy Hollingsworth, Delegate
District 68 Ms. Meghan Espinoza, Delegate
District 69 Dr. Mark Chao, Delegate
District 70 Ms. Pam Alper, Delegate
District 71 Mr. Joe Kuffel, Delegate
District 72 Ms. Nora Downing, Delegate
District 73 Mr. Atanu Das, Alternate
District 73.5 Ms. Bushra Amiwala, Representative
District 74 Mr. John Vranas, Delegate

Governing Board Members Absent:

None

Others Present:

S. Arad, R. Mayhall, T. Kendrick, K. Gavin, and C. Dimas.

Pledge of Allegiance

The Governing Board recited the Pledge.

Changes/Additions to the Agenda

A revised Consent Agenda was included in Board members' folders.

Audience to Visitor

None

Approval of Consent Agenda

Member Vranas moved to approve the following, as recommended by the Executive Director:

Minutes from:

Open Session from June 8, 2022
Closed Session from June 8, 2022

Employment

Clara Donovan, Paraprofessional, effective August 18, 2022
Monica Herrera, Paraprofessional, effective August 18, 2022
Maya Nimz-Johns, Paraprofessional, effective August 18, 2022
Vu Khanh Ngan Ho, Paraprofessional, effective August 18, 2022
Jennifer Londberg, Project CLASS Teacher, effective August 18, 2022
Diane Rivera, Paraprofessional, effective August 18, 2022
Katie Rossmann, Project CLASS Teacher, effective August 18, 2022

Sara Ryan-Jetha, Paraprofessional, effective August 18, 2022
Shaun Sherman, Project CLASS Teacher, effective August 18, 2022
Maeve Swan, Sign-Language Paraprofessional, effective August 18, 2022
Kelle Totsch, Social Worker (.8 FTE), effective August 18, 2022
Kayla Trapp, Paraprofessional, effective August 18, 2022

Resignation

Magdalena Brongel, Paraprofessional, effective August 5, 2022
Giselle Diaz, Paraprofessional, effective July 27, 2022
Lauren Gummo, Project CLASS Teacher, effective August 10, 2022
Megan Hasbrouck, Project ABLE Teacher, effective June 19, 2022
Alanna Kish, Paraprofessional, effective August 1, 2022
Natasha Kuffel, Paraprofessional, effective August 2, 2022
Connor Mathisen, Paraprofessional, effective August 5, 2022
Atoor Merkail, Paraprofessional, effective August 2, 2022
Sandra Stagg, Paraprofessional, effective July 29, 2022
Bilalian Williams-Brown, Paraprofessional, effective July 21, 2022
Lauren Zydowsky, Project CLASS Teacher, effective July 1, 2022

Accounts Payable

Effective June 30, 2022 - \$1,224,569.70

Effective July 31, 2022 - \$1,740,913.40

Member Hollingsworth seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72),
Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Executive Director's Report

Mrs. Kendrick spoke about student residency. Verifications were sent to each district. New Educator Onboarding will be held on August 16th and 17th in the Administrative Offices. Opening Day will be August 18th and will be held in the new gym. NTDSE's theme for the new school year is *Choose Happy*. The day will consist of a welcome, Finding Your Why, team building, food trucks sponsored by Nicholas & Associates, and an ice cream truck sponsored by Lincoln Investments. Mrs. Kendrick stated that NTDSE still needs 2 teachers and 11 paraprofessionals. Many different avenues are being used to post vacancies. NTDSE will offer SEED Equity Seminars to the community. NTDSE will sponsor ten individuals. Participants will attend nine meetings from September through June. Mrs. Kendrick shared the 2022-23 COVID Mitigation Plan. Mrs. Kendrick stated that the Articles of Agreement will be reviewed this fall. Three committees will be formed: Satellite Programs, Fund Balance, and General Conditions. She asked for representation from all nine districts. Mrs. Kendrick shared Professional Learning opportunities for August and September. She announced that Phases 1 and 2 of Molloy construction are close to completion. A ribbon-cutting ceremony will be held in 2023 when Phase 3 is completed. Mrs. Kendrick announced that she attended a legislative meeting in July that was held in Alexandria, VA. She met with several legislators to discuss the teacher shortage, mental health, and appropriations. Mrs. Kendrick gave a summary of mental health support at NTDSE that outlined the services provided by Dr. John Frampton and Dr. Deborah Matek.

Supervisor's Report

Mrs. Arad spoke about Professional Learning. NTDSE will provide a variety of trainings such as Positive Behavior Strategies and Social Emotional Learning, CHAMPS training, and Crisis Prevention Intervention (CPI). Also, networking meetings are scheduled with various related service staff members throughout the township. Administrators will have a legal and a curriculum strand of training.

Technology Report

Mr. Mayhall stated that his department has been preparing the technology for new staff onboarding. He worked with sub-contractors on building access, new televisions, casting technologies, paging systems, digital clocks, and new cameras.

Finance/Facilities Report

Ms. Gavin will begin writing the grants for IDEA funds. NTDSE is working with North Shore Transportation and the districts to prepare student transportation routes. Ms. Gavin discussed a possible transportation contract extension for the 2023-24 school year. Special education costing has been uploaded into iStar. Ms. Gavin entered FY 22 Admin Outreach claims into the PCG system. Ms. Gaving discussed Cyber insurance through CLIC. She spoke about replenishing the contingency fund for the Molloy construction. A motion is included under New Business.

Policy Report

The second reading of proposed new policies are listed under Old Business.

CFC Report

Member Chao stated that NTDSE will host the November meeting.

Closed Session

At 6:36 P.M., it was moved by Member Das that the Governing Board enter into a closed session for the purpose of the discussion of personnel. Member Kuffel seconded the motion. The motion was approved unanimously.

Return to Open Session

Member Chao motioned for the Governing Board to return to open session at 7:18 P.M. The motion was approved unanimously.

New Business

Member Chao moved to approve the membership in ED-RED for the 2022-2023 school year, as presented and recommended by the Executive Director. Member Kuffel seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the renewal contracts with Embrace Education to provide software for Embrace IEP, Embrace DS, Embrace Eval, and the SOPPA Addendum for the period of July 1, 2022 through June 30, 2023, as presented and recommended by the Executive Director. Member Downing seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the transfer of \$50,000 of funds from Fund 10 to Fund 60 for the purpose of replenishing the Molloy Education Renovation project's contingency amount, as presented and recommended by the Executive Director. Member Chap seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve the NTDSE Strategic Plan for 2022-2026, as presented and recommended by the Executive Director. Member Downing seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Vranas moved to approve a \$1,000 retention bonus for NTDSE paraprofessionals. The bonus will be issued on the last payroll in May 2023. If the employee is hired after the first day of the 2022-23 school year, the stipend will be prorated based on the number of days worked. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Old Business

Member Vranas moved to approve the Cyber Insurance coverage through Collective Liability Insurance Cooperative (CLIC) from July 1, 2022, through June 30, 2023, as presented and recommended by the Executive Director for an annual cost of \$26,165. Member Chao seconded the motion.

On a roll call vote, the motion was voted on as follows:

Yes: Hollingsworth (D67), Espinoza (D68), Chao (D69), Alper (D70), Kuffel (D71), Downing (D72), Das (D73), Amiwala (D73.5), Vranas (D74)

No: None

Abstain: None

Absent: None

Member Chao moved to approve the following new and amended NTDSE Board policies from PRESS Issue 109, May 2022, as recommended by the Policy Committee and the Executive Director:

2:230 Public Participation at School Board Meetings and Petitions to the Board

3:70 Succession of Authority

4:10 Fiscal and Business Management

4:70 Resource Conservation

4:180 Pandemic Preparedness; Management; and Recovery

5:70 Religious Holidays

5:80 Court Duty

5:110 Recognition for Service

5:140 Solicitations By or From Staff

5:240 Suspension

6:70 Teaching About Religions

6:80 Teaching About Controversial Issues

6:140 Education of Homeless Children

6:290 Homework

6:330 Achievement and Awards

7:15 Student and Family Privacy Rights

7:270 Administering Medicines to Students

7:285 Anaphylaxis Prevention, Response, and Management Program

Member Kuffel seconded the motion. The motion was approved unanimously.

Member Vranas moved to approve the amended school calendar for the Niles Township District for Special Education for the regular term of the 2022-2023 school year, as presented and recommended by the Executive Director. Member Kuffel seconded the motion. The motion was approved unanimously.

Communications

Mrs. Kendrick stated that she received one FOIA request.

Adjournment

At 7:53 P.M., it was moved by Member Chao and seconded by Member Alper to adjourn the meeting of the Governing Board. The motion was approved unanimously.



President



Secretary

:cad