

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
HELD ON NOVEMBER 3, 2022**

I. Call to Order

Member Vranas called the meeting to order on November 3, 2022 at 5:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 73 Mr. Frank Santoro, Delegate

District 74 Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of November 3, 2022.

Ms. Gavin provided an update related to the Molloy Educational Center renovation. Bi-monthly construction meetings continue to be held. The Business Office continues to track the various stages of furniture delivery. A review and inspection of the heating system is ongoing. The system will be tested and balanced when the work is completed. A walk-through to review the pending punch list items will occur on November 8. A page-turn meeting to review Phase 3 construction will be on November 15 with representatives from Nichols and Associates, TRIA Architecture, and WT Engineering.

Ms. Gavin shared that Lauterbach and Amen, LLP (the District's auditor) continues to prepare the FY 22 financial reports. Ms. Gavin will share draft copies with the Audit Committee when the reports are available.

Ms. Gavin shared that the Niles Township elementary School Business Managers will meet on November 30 to review the financial sections of the Articles of Agreement.

Ms. Gavin shared comparative pay rate information for paraprofessionals.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:00 P.M.

A handwritten signature in black ink, appearing to be 'M. Chao', written over a horizontal line.

Dr. Mark Chao, Governing Board President

A handwritten signature in blue ink, appearing to be 'John Vranas', written over a horizontal line.

Mr. John Vranas, Finance Committee Member