

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
HELD ON JANUARY 12, 2023**

I. Call to Order

Member Vranas called the meeting to order on January 12, 2023 at 5:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 69 Dr. Mark Chao
District 73 Mr. Frank Santoro, Delegate
District 74 Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of January 12, 2023.

Ms. Gavin provided an update related to the Molloy Educational Center renovation. The NTDSE team met with representatives from Nicholas and Associates, WT Engineering, and TRIA for a page turn review of the Phase 3 construction which will begin in June 2023. She stated that diagnostic and repair work on the Pod 5 HVAC system continues. The Life Safety inspection will be performed by the NCISC on January 26, 2023. Molloy will have a Loss Control inspection conducted by CLIC on February 10, 2023. The Committee reviewed a payment to TRIA.

Ms. Gavin shared that drafts of the FY 22 financial reports were received by the District on January 9, 2023. The final draft is scheduled to be completed by January 23, 2023. The Committee discussed possible dates for the Audit Committee to meet with Lauterbach and Amen LLP to review the auditing process and reports.

Ms. Gavin stated the member district CSBOs met twice in November to review topics related to financial matters that will be included in the revision of the existing Articles of Agreement. Topics included:

- Suggested formula to determine a district's hosted number of classrooms
- Satellite rental fees (effective FY 24)
- ESY rental fees (effective Summer 2024)
- Excess fund balance formula

Ms. Gavin shared that she will attend the preliminary EBC meeting on January 26, 2023. EBC will provide preliminary rate information for the medical, dental, and life insurance. She will share the preliminary rates at the March Finance Committee meeting.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:00 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member