

**MINUTES OF A FINANCE AND FACILITIES COMMITTEE MEETING
OF THE GOVERNING BOARD OF THE
NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION #807
HELD ON January 11, 2024**

I. Call to Order

Member Chao called the meeting to order on January 11, 2024 at 5:00 P.M.

II. Attendance at Meeting

The following persons were in attendance:

Committee Members:

District 69	Dr. Mark Chao, Delegate
District 73	Mr. Frank Santoro, Delegate
District 74	Mr. John Vranas, Delegate

Others:

Tarin Kendrick, Kathy Gavin

III. Audience to Visitor

None.

IV. New Business

The Committee reviewed the payables as of January 11, 2024.

Ms. Gavin provided an update related to the Molloy Educational Center renovation. Tile work was completed over winter break. The NTDSE team is working on a list of summer work items. A review meeting will be held with Nicholas & Associates on January 17, 2024. A daily inspection of the back stairwell continues but a change in conditions has not been noted. The North Cook Intermediate Service Center will conduct its annual inspection of the Molloy Education Center on January 23, 2024.

Ms. Gavin reviewed information related to the issuance of a Request for Qualifications (RFQ) in search of architectural services. She reminded the Committee that an RFQ was issued on November 7, 2023. Interviews were held in December. Ms. Gavin stated that a recommendation to retain ARCON as the Architect of Record is included in the Board packet.

The Audit Committee met with NTDSE's independent auditing firm, Lauterbach and Amen LLP to review and discuss the District's FY 23 financial reports. Ms. Gavin reported that the District received a favorable report.

Ms. Gavin reported that NTDSE is currently assisting the member districts with reporting for FY 24 IDEA grant amendments, FY 24 IDEA Excess Cost report submissions, and the FY 23 PCG / Medicaid Annual Cost Reports.

Ms. Gavin shared that she will attend the preliminary EBC meeting on 1/31/24 to gather information on healthcare rates for FY 25. This information will be shared with the Finance Committee at the next meeting in March.

V. Audience to Visitor

None.

VI. Adjournment

The meeting ended at 6:00 P.M.



Dr. Mark Chao, Governing Board President



Mr. John Vranas, Finance Committee Member